

St. Timothy's Episcopal Church

Annual Report

Presented By :

Vestry

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Annual Meeting Minutes – January 30, 2022

In-person and via [Zoom Video Conference](#)

Number of Attendees: 55

Registration: Cindy Jarvis

Notetakers: Ed Stedman

Vote Counters: Fern Jaspers-Fayer, Bob Ulrey, Wynn Schuh, Michael Shumway

Agenda Item	Minutes
2022 Annual Meeting Call to Order	<p>11:35AM <u>Greeting</u> Steve Peters greeted everyone in Edwards Hall, the Courtyard and on Zoom to the 2022 Annual Meeting.</p> <p>11:37AM <u>Call to Order</u> Steve Peters called the 2022 Annual Meeting to order.</p>
Opening Prayer Required Voting	<p>11:40AM Steve Peters shared an opening prayer.</p> <p>11:42AM <u>Approval of 2021 Annual Meeting Minutes</u> A motion to approve the 2021 Annual Meeting Minutes was put forward by Chris Paul. Seconded by Fern Jaspers-Fayer. 49 Approved. 0 Opposed. 0 Abstained. Motion passed.</p> <p>11:45AM <u>Vestry Election</u> Nominees for the incoming 2022 Vestry were presented. Nominees: Ed Stedman, Annett Trail and Will Watkins. No nominations from the floor were offered. A motion was put forward by Steve Peters to accept the slate of 2022 Vestry Candidates. Seconded by Chrissy Ulrey. 52 Approved. 0 Opposed. 0 Abstained. Motion passed. All presented Nominees were approved.</p> <p>The attendees thanked Kandice Cherry and Melissa Malley for their past three years of service on the vestry.</p> <p>11:50AM <u>Delegate Election</u> Candidates for the 2022 Diocesan Delegation were presented. Nominees: Cindy Howard, Fern Jaspers-Fayer, Bill Shreve, Marguerite Williams, Amy Witzke and the alternate Margaret Stedman. No nominations from the floor were offered. A motion was put forward by Steve Peters to accept the slate of 2022 Delegates to the Diocesan Convention. Seconded by Anne Wilde. 51 Approved. 0 Opposed. 3 Abstained. All presented nominees were approved.</p>
Recognition of Tracy Gordon	<p>11:54AM <u>Recognition of Tracy Gordon</u> Chrissy Ulrey recognized Tracy Gordon for her 6 years of service to St. Timothy's. The attendees thanked Tracy as she was presented with a gift.</p>

Warden's Report	<p>11:58AM</p> <p><u>Warden's Report</u></p> <p>Steve Peters shared a video and memories of 2021. Highlights included: services returning in person, outdoor Easter and Pentecost services, an Advent Festival, a Christmas pageant, memorial service for Althea Parks, Farwell-o-ween and Rev. Lisa departing. Throughout it all we are still church.</p>
Preschool Report	<p>12:00PM</p> <p><u>Preschool Report</u></p> <p>Stacey Sullivan shared moments and improvements from 2021: work days, a new window AC, an air filter purchased by preschool parents, upgrades to play structures and an update to preschool website. Classes remained in-person with zero COVID cases. All teachers are vaccinated and boosted. An end of year and moving on ceremony was held at Cuesta Park in June. Teachers completed certifications. There are currently two options for attendance: a full day ending at 1:00pm or 3:00pm. Rates were raised to compensate for losses due to lower enrollment dictated by COVID restrictions. In 2022 the preschool will be working towards a way of providing some form of financial aid. Teacher Amy left and Teacher Sumita was hired full time. There are currently 10 students and two more will be joining in February. There is currently an effort to generate more Yelp reviews so prospective parents will be more aware of our wonderful preschool. Steve thanked Stacey for her work at the preschool.</p>
Financial Report 2022 Budget	<p>12:09PM</p> <p><u>2021 in Review</u></p> <p>Vance thanked Jim Hutchinson, Tracy Gordon and Kandice Cherry for their help in assembling the budget.</p> <p>In 2021 pledges were lower than expected. Overall St. Tim's finished with a budget surplus due in large part to the forgiven PPP loan.</p> <p><u>2022 Budget</u></p> <p>There remains a lot of uncertainty in 2022. Due to the uncertainty the vestry approved a best guess budget. The uncertainty is due to not knowing when the interim priest and the priest-in-charge will start, as well as ongoing changes in restrictions due to COVID. The budget presented is essentially a balanced budget. It will be a less than 1% deficit. The hope is that pledges will return to an average level. 3/5ths of the budgeted revenue is based on pledges. Preschool is the other significant source of revenue. Twelve students is the expected capacity. Growth there is limited by COVID and completion of the Conditional Use Permit. Vance urged anyone who has not pledged to do so. Vance also thanked Stacey Sullivan and encouraged people to spread the word about the St. Tim's preschool.</p> <p>Jim Hutchinson thanked Vance for his work on the PPP loans.</p>
Question & Answers	<p>12:18PM</p> <p><u>Questions & Answers</u></p> <p>Nan Zander asked if we could share more about the process of hiring an interim priest and a priest-in-charge and how they would interact?</p> <p>Steve shared that the vestry chose to call a priest-in-charge. Supply priests will be provided until we have an interim. The Search Committee has been formed. The next step for the search committee is to create a parish profile. The target is to complete the profile by Easter. Then the goal is to call the priest-in-charge by August.</p> <p>Nan asked a follow-up question of who calls the interim priest? The interim priest is called by the vestry. The search committee selects a priest-in-charge to present to the vestry. The vestry will then interview and select the priest-in-charge. Ultimately the bishop appoints both the interim priest and the priest-in-charge.</p>

	<p>Chris Paul thanked everyone who created reports and asked what are the plans for ministry teams in 2022?</p> <p>Steve shared that the plan and hope is to revitalize the ministry teams this year. The vestry's focus at the moment is on hiring an interim priest. Ministry teams are vital to the work at St. Tim's. To help with any of them please reach out to a member of the vestry.</p> <p>Fern Jaspers-Fayer thanked Steve for his hard work and dedication to St Tim's. She thanked him for all he has done before and since Rev. Lisa was called away. The attendees thanked Steve. Steve in turn thanked Peter Sammel and the music team and the members of the vestry.</p> <p>Jim Hutchinson thanked Kandice for her help during the month of January, taking over for Tracy Gordon.</p> <p>Stacey Sullivan thanked Dave Wilde for his help at the preschool. Steve also thanked Dave for his work on the facilities. The attendees thanked Dave.</p>
Adjournment of Meeting	<p>12:32PM</p> <p><u>Adjournment</u></p> <p>A motion to adjourn the 2022 Annual Meeting was presented by Steve Peters. Seconded by Chrissy Ulrey. 51 Approved. 0 Opposed. 0 Abstained. Motion passed.</p> <p>Annual Meeting concluded.</p>

Motions & Voting

1. A motion to approve the 2021 Annual Meeting Minutes was put forward by Chris Paul. Seconded by Fern Jaspers-Fayer. 49 Approved. 0 Opposed. 0 Abstained. Motion passed.
2. Nominees for the incoming 2022 Vestry were presented. Nominees: Ed Stedman, Annett Trail and Will Watkins. No nominations from the floor were offered. A motion was put forward by Steve Peters to accept the slate of 2022 Vestry Candidates. Seconded by Chrissy Ulrey. 52 Approved. 0 Opposed. 0 Abstained. Motion passed. All presented Nominees were approved.
3. Candidates for the 2022 Diocesan Delegation were presented. Nominees: Cindy Howard, Fern Jaspers-Fayer, Bill Shreve, Marguerite Williams, Amy Witzke and the alternate Margaret Stedman. No nominations from the floor were offered. A motion was put forward by Steve Peters to accept the slate of 2022 Delegates to the Diocesan Convention. Seconded by Anne Wilde. 51 Approved. 0 Opposed. 3 Abstained. All presented nominees were approved.
4. A motion to adjourn the 2022 Annual Meeting was presented by Steve Peters. Seconded by Chrissy Ulrey. 51 Approved. 0 Opposed. 0 Abstained. Motion passed.

Interim Priest's Report

Beloved of God at St. Tim's,

It has been a joy to serve with you in the ministry of the Gospel this past year. Inside this report, what I hope you'll find is a giant mirror 🪞 reflecting back to you the St. Tim's that you recognize and love. The pages herein are filled with faithfulness as the highlights of the last year are shared and celebrated. 🙌

If you have stayed abreast of the education field in the last couple of decades, you'll know the emphasis that has been placed on lifelong learning. 🎓 At my first parish, there was an eighty-two year old parishioner who was enrolled in the community college taking courses for credit and loving it! I love that St. Tim's embraces this commitment to lifelong learning and growth in our discipleship together. I'm so thankful for the many leaders who have committed to facilitating our learning from nursery age to EfM, Godly Play to Bible Book Club, from Double Digits to Covenant Groups. ✝️ We've seen wonderful opportunities to grow this past year and Jesus is always ready to be our teacher.



If learning is lifelong, our ministry in this interim season has felt *life-wide*. We have answered the call to redevelop our ministries across the breadth of our parish. 🏛️ Nearly every report will mention efforts to stabilize, strengthen, restart, or renew ministries that you have served faithfully over the years. Some of these needed a new vision, others still will need vision and attention with your new Priest-in-Charge. I do hope that we have been faithful to the *life-wide* call of our baptism to bring all of our gifts, whatever they may be, to bless God and one another.

Finally, while we accept that change is hard, what I can say is that you've also made it a lot of fun this past year. 😄 My heart is overflowing 💖 with gratitude for the memories of ministry made here at St. Tim's. Thank you so much for welcoming Carey, Lily, and Scout into your hearts and lives for this season. You have trusted me to call forth the very best from who God made you to be, and I pray you'll offer your new priest all of that and more. We serve a God who offers us such amazing grace, who loves us, and who calls us to respond. In the words of the old, old hymn: God be with you 'til we meet again!

Yours in Christ,

Nick†

Warden's Report

As 2021 came to a close St. Timothy's was without an office administrator and without a priest. What we did have was a strong and resilient congregation and a committed Vestry who remained connected, prayerful and committed to upholding this wonderful community. At the start of 2022 that commitment was put into action. The vestry interviewed interim priest candidates and eventually called Rev. Nicholas Roosevelt. Outgoing vestry member Kandice Cherry went above and beyond, filling in for and assisting with the hiring of our wonderful new office administrator, Kathy Song. The vestry and the entire congregation of St. Tim's have been blessed by their addition to our community.

Throughout the year the vestry continued the work of supporting the parish. In January, the vestry welcomed two new members: Annett Trail and Will Watkins. Vance Wagner, already on the vestry, was approved as our church Treasurer. The vestry approved a Search Committee and worked with them to finalize the Parish Profile and prepare to interview priest-in-charge candidates. The vestry is beyond grateful for the hard work this committee has done to carefully and faithfully seek out our next priest.

With guidance from Dave Wilde the vestry approved upgrades and repairs to all the campus buildings, the preschool and the rectory and made substantial progress towards the requirements of the Conditional Use Permit, which will allow us to grow the Preschool. And through it all we were able to share in-person meals while monitoring and adhering to COVID informed practices.

As this church year comes to a close, we reflect with joy and give thanks for the pastoral, liturgical, administrative, financial, musical, and inspirational blessings shared with us by Rev. Nick. We have come to know Rev. Nick, Carey and Lillian as friends and will remember them as they go forth to shine brightly with God's love and grace.

Your 2022 St. Timothy's vestry:

Steve Peters

Ed Stedman

Chrissy Ulrey

Vance Wagner

Fern Jaspers-Fayer

Heather Myers

Michael Shumway

Annett Trail

Will Watkins

Sincerely,

The Wardens

Steve Peters (Senior Warden), Ed Stedman (Co-Senior Warden), Chrissy Ulrey (Junior Warden)

Music and Technical Arts

The music and tech teams continued our joyful and inclusive worship in 2022 under the guidance of Rev. Nick. We were blessed by the thoughtful and creative participation from Nick, not only in his vocal abilities but also in receiving suggestions of wonderful songs, hymns and service music throughout the seasons.

The Tech team expanded and upgraded our abilities in streaming and projection, once more putting our beautiful liturgy and services up on the screen and out to the digital world.

We also started a 9 AM Courtyard service this past fall, rekindling our family worship with new liturgy and exciting music for all ages. On several occasions of liturgical celebration and feasts, we moved the entire congregation out to the Courtyard for worship under blue skies.

We give thanks for the faithful and abundant gifts given to God and to this Church by all musicians, techs and creative artists of the worship teams. We anticipate the good things God has in store for this wonderful community in the coming year.

In Christ Jesus,
Peter Sammel, Music and Technical Director

Altar and Flower Guilds

Altar Guild: Suki Jordan, Melissa Malley, Holly McCullough, Kathy Mikulis, Teresa Peters, Marguerite Williams, Nan Zender

Flower Guild: Taylor Bos + Jay Lin, Nyna Dolby, Tracy Gordon, Cindy Jarvis

Altar Guild Support: Allan Grimes, Peter Sammel, Bill Shreve, Joanna Shreve, Dave Wilde

We started the year of 2022 continuing full protective protocols for our third year of COVID-19 – happily, by the end of the year we moved to encouraging the use of and offering masks and offer communion in two kinds! We are thriving now with two Altar Guild teams, have expanded our Altar Flower Guild team, and are supporting two weekly services! The Altar Guild and Altar Flower Guild team members have been incredibly supportive of all the needed adjustments and accommodations to keep the parish safe and supported, and I am deeply thankful for all the time and outstanding talents that they contribute to our ministries each week – I treasure all of these wonderful team members.

The following are a few of our 2022 highlights:

- We are so grateful for the rotation of Supply Priests (Father Ernie, Mother Nancy, Father Bruce, and Father Jerry) who helped us by covering weekly services for the first three months of 2022 – we enjoyed supporting and sharing with them the worship practices of St. Tim's.
 - At our Ash Wednesday service on March 2nd, Mother Nancy was able to officiate at an indoor/outdoor, all-ages, family-friendly service, held in the Guild Room with open doors, and masked attendees seated in the courtyard. Ashes were imposed in person for those who were comfortable, and we also had the option of individual containers of ashes for those wanting to self-impose.
- We celebrated the arrival of Father Nick on 3/20/2022 and enjoyed getting him settled in at St. Tim's; we are also grateful for all his excellent additions to our weekly worship services!
- On Palm Sunday, April 10th, we hosted a visit from Bishop Lucinda; service that day started under our beloved oak tree, and from there our acolytes and celebrants processed into the Nave.
- Happily, with the reduction of COVID-19 cases, on Maundy Thursday, April 14th, we were able to return to communion in both kinds, and on Easter we were able to have kids participating in preparing the Eucharist at the altar once again!
- On Pentecost (June 5th) we happily celebrated the Baptism of a new baby, in addition to our usual festivities!

New Altar Guild Items:

- On June 12th, we re-started a 9am children-focused worship service, in addition to our 10:30 service
 - At the end of April, the Liturgy and Worship team started brainstorming how to safely hold a family-focused service, in our open-air courtyard to reduce risk from COVID-19
 - This prompted us to source and train a new rotation of 9am Altar Guild members (Holly McCullough, Kathy Mikulis and Teresa Peters), to create a set of 9am Altar Guild processes, and to build a bin of supplies and Eucharist elements
 - On November 27th (the start of Advent) the 9am service moved back into the Nave
- On November 13th, we started worship-in-the-round, with a new Nave setup

Special Services / Events: We had the opportunity to support several special services and events in 2022

- In August we celebrated the joyous wedding of a young woman who grew up in our parish
- That same month we also supported the memorial service and columbarium interment of former parish member Jean Shortal.
- And a formal LEM training was held on August 21st
- For the celebration of St. Francis, and the completion of the Season of Creation on October 2nd we had a combined, outdoor service in the courtyard

Summary

In 2022 we were able to evolve and return to a more normal worship routine, while still carefully protecting our parish members; we strongly encourage masking, while being able to offer communion in both kinds to those comfortable receiving it. It was a year of happy progress on many levels, and I am so, so grateful for all the support, dedication, talents, and generosity of all the members of the Altar and Altar Flower Guild, our clergy, and the staff of St. Tim's – this is an amazing, and beloved team of devoted service leaders!

Ministry Team Reports

Mission

Little Free Pantry

[Link to Little Free Pantry](#)

LFP movement was started by one woman in Arkansas who built a wooden box on a post and stocked it with food and hygiene products. The box was accessible to everyone all the time, no questions asked. Now the movement has spread throughout the country and the world. LFP is intended to provide items for those who are unable to meet everyday food and hygiene needs. It is for the community and by the community. Anyone can take items and anyone donate items.

A Google search in our area for "Food Pantry" or "Food Bank" brings up the result: 1.) Mountain View Community Services Agency 2.) Sunnyvale Community Services and 3.) St. Timothy's Little Free Pantry so we are a known resource for local people needing food assistance.

Take What You Need. Many families regularly use the stock of canned goods, pasta, rice and a variety of other foods representing our local ethnicities. Many other users are Homeless and appreciate the stock of single use food and hygiene products in the Pantry. For the cold and rainy season, we have added socks and small towels from our Manna Bag supplies and they have been a big hit.

Give What You Can. We have had some very generous and thoughtful donations of food and hygiene products throughout the year + a few surprise donations that needed to be passed along to an appropriate community agency: a huge net bag filled with lightly used men's athletic socks, 38 packages of adult diapers, 4 30-lb. bags of dog food and 2 library books.

Do What You Can. Although our LFP is being stocked and utilized by the community, it does require our oversight to work effectively. Sometimes sealed cases of food are placed in the pantry that must be unpacked. Sometimes large boxes and bags of items are left outside the pantry that must be sorted and handled appropriately. If you live close-by and can stop at the Pantry two times during a one-week time period, we could use your help monitoring the Pantry. Sign up to volunteer as a LFP Monitor to oversee the pantry for a week. [Please use this form to volunteer.](#)

Compassion Week

This was the third year that St. Timothy's participated in Compassion Week, held October 15 through October 23, 2022. This year was the 10th anniversary of Compassion Week, an outreach ministry started by the Los Altos United Methodist Church. Compassion Week is very much an interfaith event, also inviting many social services agencies to join in. This event provided many opportunities for 3500+ local volunteers of all ages to help our community. Compassion Week volunteers signed up for opportunities including providing assistance to the unhoused, doing Habitat for Humanity projects, and to learning about how to help alleviate climate change. Melissa Malley and Joanna Shreve served on the Compassion Week Leadership team. Joanna headed up the events related to the preparation of Hygiene Kits. 3600 hygiene kits were prepared for 10 different agencies in the South Bay area. It was wonderful to have a number of St. Tim's people help with this project in all of its stages.

Additionally, our Creation Care team, led by David Wilde, hosted a Compassion Week event that educated people on how to replace a grass yard, which requires a lot of water, with drought-resistant plantings. Dave had arranged for a local specialist from the city to be onsite to explain the process of how to remove the grass and put in indigenous plantings that do not require much water to be sustained. This event was a great learning opportunity and a big success!

Creation Care

This past year has been busy for the Creation Care Team at St. Timothy's. We started the year with a study "A Beginner's Guide to Creation Care" to bring more people into the discussion of how we can reduce future impacts of climate change by the choices we make today. We continued this expansion of Creation Care with a lenten book study of Katharine Hayhoe's book *Saving Us: A Climate Scientist's Case for Hope and Healing in a Divided World*. The key message from the book is NOT to overwhelm people with facts about climate change. Instead, ask questions about how climate change has affected them, listen, reflect back what you hear, and then talk about what can be done to make things better. Connect with compassion, then instill hope and call to action. Our conversations around these themes were very rich.

The Season of Creation in the Church starts on September 1 every year and ends on St. Francis' Day, October 4. Working with Rev. Nick and the liturgy team, we created creation-care-focused worship for the Season of Creation. This experience was very rewarding, and highlighted St. Timothy's Creation Care work with the entire congregation. From the responses to these services, we learned that we needed to share our work more broadly.

Allan Grimes and Annett Trail took the lead to collect all we had done and make it available on the St. Timothy's website Creation Care page. That work is on-going as there is always more to

report and more need for additional activity. Climate change is challenging and will take many years to reverse.

For the second year in a row, Los Altos United Methodist Church asked us to join Compassion Week with a creation care project. Dave Wilde suggested we share our plans to re-landscape the front of the Rectory with native drought tolerant plantings. These plants reduce greenhouse gas emissions associated with traditional lawns and reduce the use of commercial fertilizers and water. Dave took the lead in planning a compassion week event, he led the event, and he led the work to finish the planting and landscaping of the front yard. As this picture shows, the result is beautiful!



All through the year, Cindy Jarvis has continued to put the weekly "Creation Care Tip of the Week" highlighting ways to learn more about the impacts of climate change and actions we can take. Climate change caused by our burning of fossil fuels is affecting the climate around the world. People around the world are working to reduce greenhouse gases emissions and to pull them from the atmosphere. We highlight some of these efforts and ways we can join this work with our weekly Creation Care postings in the newsletter.

Everyone is invited to participate in Creation Care activities. If you would like to join the planning team, contact Bill Shreve (wrshreve@gmail.com) or Annett Trail (annett_trail@yahoo.com).

Creation Care Planning Team: Allan Grimes, Annett Trail, Bill Shreve, Cindy Jarvis, Dave Ellis, Dave Wilde, Joanna Shreve, Peter Sammel

Hospitality

Hospitality is at the heart of fellowship at St Timothy's. With joyous hearts (and a new framework for covid protocols), we were able to bring back many of our in-person events this year!

Annual Parish Meeting

The Annual Meeting was one of our first in-person gatherings. After a single service, we happily gathered in the courtyard and in Edwards Hall with doors wide open to keep everyone safe. Many thanks to the tech team for successfully hosting a hybrid event, offering parishioners the option to participate in-person and online, and to the Vestry for providing lunch.

Community Gatherings hosted by the Search Committee

Many thanks to the Search Committee for hosting some of our most fun events this year. As part of exploring our shared values and discerning the qualities we seek in our new Priest-In-Charge, the Search Committee hosted

- a time to share our favorite memories and build a timeline of St. Tim's,
- a neighborhood walkabout,
- and a survey wrap-up and discernment session.

The events were a great time to share stories and bond with our newest members too!

Easter Sunday

Thanks to Peter's thoughtful planning with support from the Liturgy & Worship team, we had a spirit-filled week of in-person services leading up to Easter Sunday. Thanks to the many people who supported the services that week, Rev Nick was able to step right in without missing a beat even though he'd just joined St. Tim's in March. A highlight for the kids was of course the return of the Easter Egg Hunt following the service.

Pentecost

In June, we had many things to celebrate ... the beginning of a new liturgical year, many graduations, and the re-launch of many ministry teams. Following the single service for Pentecost, we shared some tasty red treats – pizza, ... and many tasty bite-sized cupcakes. It was a wonderful way to start the summer.

End of Summer BBQ

We had a great end of summer BBQ celebration with Chris Paul and others on grill duty and the Wardens and Vestry reminding us that St. Timothy is the Patron Saint of Stomach Illnesses and Indigestion 🤢

Feast of St. Francis

Everyone came to church for the Feast of St. Francis ... including our cats, dogs, rabbits and tortoises. Our pets received very special blessings and thank you to Annett and Grace for providing pets with their own bag of tasty treats!

All Saints Potluck

In the true spirit of thanksgiving, we capped-off the Season of Creation, Compassion Week and a very successful Keep the Feast stewardship campaign with a single-service and a potluck. That day, we could truly feel the Holy Spirit at work in our worship, in our music and rejoicing, in our offerings, and in our fellowship! The potluck under the Oak brought us all together to celebrate the great progress we had made throughout the year. We were all very grateful that things felt like they were back to "normal".

St. Nicholas Festival

St. Nicholas paid a special visit to St. Timothy's in early December (... even the rain could not stop St. Nicholas), generously filling the many shoes in the Nave with golden coins. There were hotdogs and hot chocolate, festive carols, vendors selling handmade gifts, wreath making, and arts & crafts for kids. A highlight was Fred Worley's photo session. He was able to capture the moment and take many family portraits! Thank you to Todd Hausman, Sandy Watkins as well as to Peter Sammel for taking the helm!!

Coffee Hour Ministry

Our Coffee Hour Ministry was resurrected at the beginning of this past summer and it has been quite successfully welcomed back. This ministry involves teams to do "Set Up" and "Clean Up."

The Set Up takes about 40 minutes for a team of two. This includes picking up our standing order for bagels at House of Bagels in the Miramonte shopping center a half-mile away from St. Tim's, preparing the hot pots with coffee and hot water, and preparing two trays for the Godly Play and preschool classrooms. There are currently eight volunteers from the 10:30 service who are teamed up to do the set up part of this ministry, with most teams serving twice over a period of three months. There are currently seven volunteers from the 9 am service who do the Clean Up, which takes about 20 minutes. (Putting away supplies, rinsing pots, etc.)

Our Coffee Hour is a good "team" ministry – providing opportunities for friends and families to work together. New volunteers are always welcome – and we promise to provide some friendly training so that no one feels any stress about being part of this very important ministry. (Please contact Joanna at jrshreve@aol.com if you would like to join this ministry)

We are very grateful for the people who are currently serving our faith community in this important ministry: SET UP: Dave and Esther Ellis, Sue Ellen Johnson, Kandace Klemmba, Gordon Mitchell, Joanna and Bill Shreve, Annett Trail and Marie Wilson. CLEAN UP: Diana Colby, Andrea Landrigan, The McCullough Family, Anders Riutta, Carol Scott, the Stedman Family, and Chrissy Ulrey.

Liturgy and Worship Team

Will Watkins, Cindy Jarvis, Peter Sammel, Steve Peters, Holly McCullough, Rev. Nick Roosevelt



2022 was a dynamic year for the Liturgy and Worship Team, with the changing circumstances associated with the pandemic providing opportunities for exploration of different venues and formats of worship, together with specific elements of the liturgy. We learned how effective worshipping in the Courtyard can be, and used this space to innovate a child-focused liturgy to support the relaunch of a 9am service offering. We explored new ways to use the Nave that similarly embrace all who are present – notably in the arrangement of the chairs in their current circular layout. We continued the pattern of occasional use of a single combined service on special Sundays to encourage co-mingling of all segments of our community. A summary of all our activities and a short video of our rich music ministry's offerings were provided in early summer to the Priest-in-Charge Search Committee in support of attracting our next Rector.

A major initiative during the month of September was our collaboration with the Creation Care team to create a custom liturgy (based on samples from the Anglican Church of South Africa) to honor the Season of Creation. Those weeks also saw the introduction of customized Prayers of the People, written by parishioners.

We have particularly appreciated the dynamism of Rev. Nick's participation in the team, his contributions of new (to us) and meaningful elements and practices to our liturgy, and his willingness to work within our organizational framework.

It continues to be a profound joy for us to find ways to express our community life in worship and to reflect the changing seasons of the liturgical and physical calendar in doing so. We are always eager to hear how you experience our worship together, and to incorporate our collective perspectives wherever we can.

Personnel Team

The work of the personnel team started with the hiring of Kathy Song as our new Parish Administrator, spearheaded by Kandice Cherry with assistance by Heather Myers and Steve Peters. Rev. Nick took the lead on personnel matters upon his arrival and worked with Heather, Steve, and Bill McCullough to begin looking at some process improvement for annual HR issues. Rev. Nick led the hiring process for Kate and Yash as Nursery Teachers as well as hiring Kathryn as temporary bookkeeper to fill in for Kathy during her parental leave. The gathering of administrative and HR wisdom from lay members of the congregation into the personnel team is an opportunity for reinforcement and support of the Priest and Wardens and an opportunity for growth in the coming year.

Communications Team

The communications ministry focused on the basics during this year of transition. With some of the great gifts the McIndoos offered, we strived to stabilize and work within the current team's abilities. Some notable transitions involved streamlining the workflow of the weekly bulletin using Microsoft 365 (free for nonprofits). We also have moved more of the service to the powerpoint and reduced the amount of paper, consistent with our Creation Care goals. There have been a few notable updates to the website, even as a larger overhaul would likely serve the parish in the medium-long term. These include the priest-in-charge search page, the creation care page, the preschool page, as well as the LGBTQ+ affirmation at the bottom of the home page. During this year, we also kept the weekly email going with Kathy taking this from Kandice and working with Rev. Nick along the way. A special note of gratitude to Fred Worley whose photography, some of which is found in this report, has been an exceptional part of how we celebrate our ministry. In the fall, Shelly Hausman worked with the Vestry to share some of the potential of building a communications plan for the parish. This team will need rebuilding as we welcome our new Priest-in-Charge.

Facilities

Many facilities improvement and maintenance projects were completed this year, as our church facility started to return to a more normal level of use. Maintaining our buildings and grounds is only possible through the hard work of many people. We're grateful for all who have participated in this work in 2022, with special thanks to Stacey Sullivan, Wyn Schuh, Sue-Ellen Johnson, Bill Shreve, Allan Grimes, and Bill Rankin.

Highlights for 2022 include:

- Lay Weeders continued their enhancement and care for the Memorial Garden and several other areas with weeding, trimming, new plantings, and sprinkler system adjustment; started replacing rose garden lawn w/ drought-tolerant ground cover.

Facilities Highlights for 2022 continued:

- In addition to the ongoing weekly gardening work of our Lay Weeders, we held several formal parish work days and a number of informal work days.
- Taking advantage of Valley Water's rebate program, converted front lawn of the Rectory to drought-tolerant landscape (benefits include water use reduction and establishing a more friendly environment for birds and pollinators).
- Completed urgent tree trimming of two trees near the Preschool playground and removal of a dead tree along the property line w/ a Cuesta Drive neighbor.
- Preschool improvements: repainted the playground climbing structure; temporarily installed new window AC unit in Classroom 10 for the summer; addressed several electrical issues (ceiling fans, restroom exhaust fans, and fire alarm system circuit).
- Installed new heat pump HVAC system for the office, Edwards Hall, and Guild Room, which provides heating/cooling and moves away from the use of fossil fuel.
- Permit application to install a similar heat pump HVAC system for the Preschool (Classrooms 6-10) has been submitted and is awaiting approval by the City of MV.
- A significant effort to complete a number of improvements and/or maintenance for the Rectory in Jan-Mar before the arrival of our interim priest included:
 - Repainted entire interior and exterior;
 - Replaced main electrical panel (w/ capacity for future sustainable energy improvements), installed electric vehicle charging station, replaced all interior lighting w/ LED fixtures, and replaced all interior outlets and switches;
 - Replaced a failed gas water heater w/ an electric water heater;
 - Replaced carpet in living room and stairway; and,
 - Replaced window blinds and blackout shades for bedrooms.

Update on Preschool Conditional Use Permit (CUP) Application:

- Progress on our efforts with the City of MV to obtain a Conditional Use Permit in support of a planned expansion of the Preschool into Classrooms 6 and 7 continued.
- After contacting the Mayor of MV re: the significant requirements the City was placing on us just to expand into two classrooms, in May the City decided to drop their requirements for constructing a trash enclosure and replacing a sewer line at this time, thus saving St. Tim's about \$230K.
- Completed a Lot Line Adjustment to combine three parcels that make up St. Tim's church campus.
- Started installation of a backflow preventer on the incoming domestic water line.

Christian Formation

Covenant Groups

Three covenant groups met weekly throughout 2022 via zoom. These small groups used Look Book Took Bible studies written by Amy Witzke, Grace Schmidt, Julie Nelson, Karin Dutra and Anne Wilde. The groups also shared the highs and lows of life and faith, and supported each other with prayer. Long time Covenant Group Coordinator, Anne Wilde, stepped down from leadership at the end of 2022. The Tuesday evening men's group will continue to meet. Please contact Will Watkins for more information at Will.Watkins@gilead.com. The Wednesday evening women's group will also continue to meet. Contact Sue-Ellen at suejhsn@comcast.net.

Family Covenant Group continues to meet virtually on a weekly basis. Family covenant group is an intergenerational group that supports prayer, connection and growth among our families. Thank you Ed Stedman for your continued dedication to this ministry.

Education for Ministry (EfM) invites participants into small, mentored groups that provide the framework for understanding life and shaping actions as Christian faith is deepened. EfM seminar groups work through a four-year curriculum that develops a theologically informed, reflective, and articulate laity. Our first full EfM cohort graduated in June of 2022. We continue this year, meeting weekly on Thursday evenings during the fall, winter, and spring. We met by Zoom this year to accommodate students who live out of the area. At each meeting, we begin with prayer, followed by sharing briefly our responses to the week's readings. Our primary focus in each weekly meeting is to share time in theological reflection, a structured approach that integrates our Christian tradition and personal experience into a robust understanding of personal ministry. To learn more about EfM, read the Frequently Asked Questions (bit.ly/StTimsEfMfaq), visit the University of the South website (theology.sewanee.edu/education-for-ministry/), or speak with any of the participants.

Formation with Young People

Fall of 2022 brought the return of Godly Play to Tim's. Ten children ages 5 to 10 have gathered on Sunday mornings to hear stories of Jesus and the Church. Children are invited to wonder and respond together as they learn the language of faith. There has been so much joy in our Godly Play space after a two and a half year hiatus. Our stories are lovingly told by a team of 4 storytellers and facilitated by 4 door monitors. Thank you to Rachel Leeman-Monk, Joanna Shreve, Kandace Cherry, Bill McCullough, Larry Mendoza, Wyn Schuh and Ed Stedman for the gifts of time and energy you give to our children through this program.



Bible Book Club

BBC is a group of readers who accepted the challenge to read the entire Bible in one year. We followed a reading plan that took us daily through a couple of chapters in the Old Testament and a chapter in the New Testament. We began on January 1, 2022. Seven people successfully completed the readings. We met twice a month via zoom for discussion of the readings and lectio divina of a chosen passage. One of the goals of BBC is to develop the spiritual discipline of daily scripture reading. Meeting regularly helped us be accountable and stay on track. The next projects of BBC may be to read and discuss the Gospel of Matthew (our year A lectionary Gospel), study the Apocrypha, and eventually reread the entire Bible again using the plan developed by [Study the Story of the Bible With Free Tools | BibleProject™](#). Stay tuned for more announcements or [contact Anne Wilde](#) for more information.

Finance

Finance Team Members: Rev. Nick Roosevelt, Vance Wagner, Kathy Song, Jim Hutchinson
The Finance Team discerns opportunities and avenues to be the best stewards of the finances of St. Timothy's. Over the course of 2022, our work included:

- A major, nearly year-long effort to "clean up" St. Tim's balance sheet, including consolidating and/or eliminating unused accounts, renaming and re-ordering remaining accounts for clarity, and strategically shifting funds to ensure accuracy and a robust buffer in our operating account. Due to these efforts, St. Tim's has significantly streamlined financial management and oversight going into 2023.
- Comparing real revenue / expenses vs. budget throughout the year and informing the Vestry on a monthly basis via monthly written and oral reports.
- Reviewing facilities improvement budget requests for the Church and the Rectory, and making recommendations to the Vestry on what to spend when and from what accounts.
- Advising the Vestry on financial issues related to the Priest-in-Charge search.
- Liasing with the diocese on finance-related matters.
- Preparing the budget for 2023

Pastoral Care

There are 5 active Stephen Ministers at St. Timothy's. We met monthly via Zoom this year. We share prayer, Supervision, and Continuing Education. Stephen Ministers support the parish Prayer List, and pray for each other as well. A special candle for Stephen Ministry has been added to the Prayer Table in the Sanctuary and is lit each Sunday.

Continuing Education this year focused on a book study of Caring Criticism: Building Bridges Instead of Walls.

Responsibility for leading the discussion sessions rotated among the group. Additional sessions included Trauma Informed Training from the CIC training for Jail Ministry. And we had sessions on Raising Awareness of Stephen Ministry in Your Congregation and Recruiting New Stephen Ministers and Care Receivers.

This year we resumed alternating as Healing Ministers during communion. We offer a healing prayer and anointing at the side rail for those who seek help. Anne Wilde introduced Healing Prayer to the Courtyard service this fall.

Stephen Ministers supported the Longest Night Service on December 21st, serving as lectors. Anne Wilde offered the Homily, and we prayed with individuals after the service, offering a Healing Prayer.

One Care Receiver from another parish received care for several weeks. Another met with a Stephen Minister for care after Sunday worship. We advertised 'Stephen Ministry Light' for shorter term care, and a chance try out working with a Stephen Minister. Stephen Ministers reported a number of casual encounters and short term relationships with potential Care Receivers. All Stephen Ministers report using their training when listening to people suffering from crisis, health problems, and anxiety from politics and COVID.

While there were few formal Stephen Minister relationships this year, there was lots of informal Stephen Minister care happening in the parish and beyond.

Preschool Report

END OF 2021-22 SCHOOL YEAR (JAN. - JUN. 2022)

Following last year's annual report in Jan. 2022, the preschool enrolled two more students in January, bringing our total up to twelve students for the remainder of the school year.

All our Covid safety precautions were still in place in January and we continued to remain free of classroom Covid cases until the end of March 2022, when we had our first case of the pandemic. One child had a case with minor symptoms and, thanks to the flexibility of our families and the aforementioned precautions, there was no spread in the classroom. As the school year progressed there were a few other isolated student cases and one teacher case towards the end of the year, but never any classroom spread, which is significant.



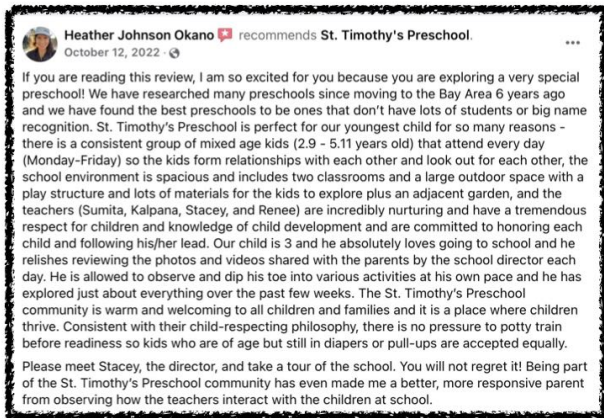
In 2022 we agreed, as a community, that everyone felt comfortable inviting family guests back into the classroom as long as they were outdoors and everyone was masked.

This was a great treat for the children and we had many parents and grandparents visit to do activities such as planting with the children in the garden. Another parent came in to talk about Lunar New Year and one grandparent shared his love of insects with the class and even brought in a Buckeye butterfly to release into the garden!





In Jan. 2022, I reactivated the preschool Facebook page (co-moderated with Shelly Hausman). My goal was to make regular photo updates and add contextual information about child development to give potential families a more current glimpse into our days in order to see our philosophy in action. We also wanted to provide a way for current and past members of the community to connect while helping to boost our online presence. Parents also have the option of leaving reviews. Please check it out if you haven't had a chance.



END OF 2021-22 SCHOOL YEAR

We finished out the previous school year, which ran until the end of June, with our annual family celebration in Cuesta Park.

We gathered to say our (always bittersweet) goodbyes to children and their families, presented Memory Books and certificates to the graduates and had some popsicles while enjoying each other's company in the park. We even got to see a few previous graduates who had siblings still enrolled. It was a lovely celebration and the families seemed to really appreciate it.

Our Summer Session was great success as well and attended by the majority of our students (photos on the next page).



SUMMER SESSION - JULY 2021



SUMMER PROJECTS

We had a vestry work day at the end of July and had our amazing volunteer group focus on sanding down the chipping paint on the play structure metal and wood. All in all it was very successful. Later Dave Wilde and I continued the work of refurbishing the structure with the help of Bill Rankin. We removed all the wood, sanded it down, primed and painted several coats and did the same with the metal. I can't thank Dave enough for all the time he put in on this project during the intense heat of last summer.



Toward the end of the summer, the Vestry approved my request for getting the school HVAC system upgraded, which is such an important improvement for the health, safety and comfort of the children and teachers. Many thanks again to Dave Wilde who acquired all the information and submitted permit requests to make this a reality. We are still in the process of waiting for the permit approval for installation.

Some new classroom supplies were also purchased including a couple new cars and wagons for the yard, new hammers and shelving for materials.



TEACHER STACEY

START OF 2022-23 SCHOOL YEAR:

We began the new school year with returning teachers Kalpana Shakya, Sumita Neogi and myself. I hired a new teacher's aide, Renée Turner, over the summer to help support the teachers in their daily tasks and give us more flexibility when anyone was out.

Renée came to us with a background as a nanny, a camp counselor and a teaching artist at a local theater.

We had eleven children enrolled for the first day of school and we added one more a few weeks in. Five of those were returning children and seven were new to the school (three being siblings of current or past St. Tim's Preschool classes).



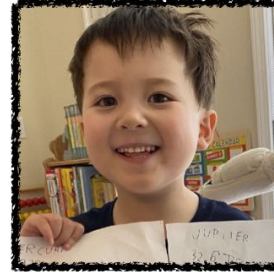
TEACHER KALPANA



TEACHER SUMITA



TEACHER AIDE RENÉE



ST. TIMOTHY'S PRESCHOOL
Children enrolled for the 2022-23 school year. As of Jan. 2023, eleven of the children are also enrolled in our Extended Day program that ends at 3pm.



We made some updates to masking policy for 2022-23 school year. In regards to masking, while teachers would continue to mask, children will be required to mask indoors, but masking will be optional outdoors. The decision was, in part, based on the fact that families were open to sharing their children's Covid vaccination status/ records with me (information that is not yet required by licensing). We entered the new school year with a 90% vaccination rate for students.

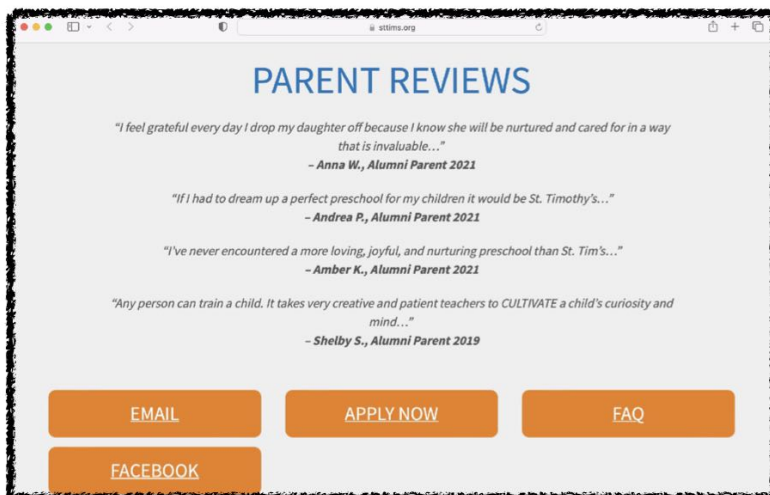


We were also given two very generous donations from one of the families who currently has a children enrolled in the classroom. This gave us the opportunity to expand upon some of the materials/activities available and to start a scholarship fund in preparation for future plans to support more economic diversity in our preschool community. The donation was presented as a gesture of appreciation for the quality and care of the St. Timothy's Preschool program.

Some of the new equipment we purchased out of those donations included a large crash pad/pillow, a Whizzy Dizzy spinning disk, a new solid outdoor table to match the one we already have (this one slightly lower for the smaller children) and an indoor house frame to create a cozy corner for reading or playing. As always the children were very excited when each package arrived and helped in the process of opening the boxes and assembling the pieces.



At the start of the school year I met with Annett Trail to get feedback on new ideas for preschool promotion (expanding webpages, updating target audience, social media expansion, etc.). I am in the process of building on the preschool portion of St. Timothy's website. Rev. Nick and I have worked together and thus far we have added new button/link for the preschool Facebook page and I'm in the process of adding several more buttons for expanded parent reviews (we shortened the ones on the main page to teasers), a philosophy statement, expanded school info and our up and coming Instagram promotional account. I'm working with someone who is more familiar with coding to help fix the little bugs we've encountered in this process.



At the start of the new school year we decided it was a good time to bring back the tradition of volunteer room parents, as we had taken a hiatus during the past two years. Our room parents this year (Angela Landrigan and Diana Lee) have gone above and beyond to organize parent get-togethers, family outings, organize teacher appreciation and help us with school events. We are so lucky to have such wonderfully involved and supportive families at St. Tim's!

We also continued to have many parents visit this year to share their family traditions and interests with the class!

One parent brought in his electric guitars and the children had a rock n' roll dance party! Another family shared their Hanukkah traditions and taught the children a fun version of the dreidel game. Most recently we had a family share their Lunar New Year tradition with the children and showed them how to make some delicious dumplings!



I had a professional gardener visit and work with the children on planting winter vegetables in their garden. We are currently starting to harvest our broccoli, kale, carrots & sweet peas. As part of the garden improvement plan, I sanded and repainted our large planter boxes and we will be installing some more private and attractive fencing planks during our upcoming Vestry Work Day this month.



I was able to schedule a visit from the Insect Discovery Lab who brought in some very special bugs and insects for the children to learn about and even hold (or simply observe if they preferred).



**HIGHLIGHTS FROM OCTOBER
TRICK OR TREAT EVENT**



**& DECEMBER HOLIDAY
SING-A-LONG EVENT**



This year Peter Sammel has been visiting the preschool an extra day each week and the children love exploring music and movement with him. He's also pitched in and helped us out on days when we've been short staffed. Thank you Peter for your creative touch and all you bring to the preschool!



I also want to give a big thank you to Rev. Nick for being so active and engaged with the preschool during his time at St. Timothy's. His weekly visits have been such a treat for us all and the children absolutely adore him. Rev. Nick we can't thank you enough for the warmth, energy and enthusiasm you have always brought into the classroom! Your presence will be greatly missed.





Amidst all the challenges, events and transitions of the last few years, we have continued to provide a nurturing, enriching and engaging haven for the children and families of St. Timothy's Preschool and we can all be very proud of the part we've played in that.

Thank you so much for your continued support,

Stacey Sullivan,
Preschool Director



St. Timothy's Preschool

Treasurer's Report



2022—Year in Review

- 2022 revenue was lower than expected, mostly due to pledge being lower than budgeted (likely due to priest transition + ongoing recovery from Covid-19).
- Fortunately, we were able to end the year with a surplus because expenses were also lower than expected (mainly due to lower-than-budgeted staff salary and medical expenses).

Categories

Revenue	2022 Actual	2022 Budget
Pledges	\$ 308,579	\$ 375,000
Plate / Holiday	\$ 26,159	\$ 13,800
Pre-school	\$ 231,621	\$ 231,700
Building Use	\$ 13,704	\$ 2,900
Investment Income	\$ 118	\$ -
Other	\$ 15,923	\$ 10,400
Transfers	\$ -	\$ 1,500
Total Revenue	\$ 596,104	\$ 635,300

Expenses

Parish Staff	\$ 240,979	\$ 299,100
Pre-school Staff	\$ 151,711	\$ 142,500
Office	\$ 30,468	\$ 33,600
Facilities	\$ 48,096	\$ 52,200
Events/Hospitality/Education/Marketing	\$ 7,697	\$ 6,400
Insurance	\$ 10,243	\$ 7,100
Music/Worship	\$ 1,494	\$ 3,700
Rectory	\$ 25,073	\$ 24,400
Pre-school Expenses	\$ 3,866	\$ 6,000
Diocese Fairshare	\$ 59,647	\$ 64,000
Total Expense	\$ 579,274	\$ 639,000

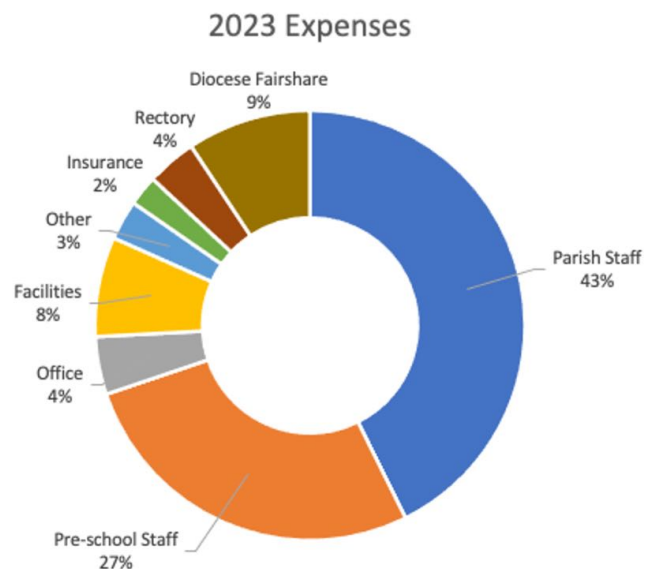
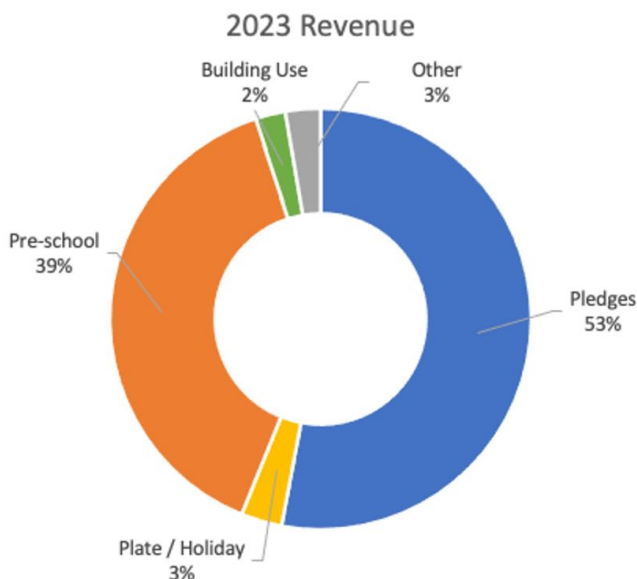


Going into 2023, St. Tim's financial situation is healthy and stable.

- The 2023 draft budget is mostly balanced (~\$650k, 0.6% deficit).
- We have adequate reserves and only one debt (the mortgage on the rectory).
- The "Covid period" (2020-2022) has been tough, especially as we simultaneously embarked on a search for a new Priest, but financially we have weathered the challenges well for several reasons:
 - Two PPP loans received (2020 and 2021)
 - Strong Interim Pastor in 2022 → very strong 2023 pledge campaign
 - Most of all: a resilient congregation!



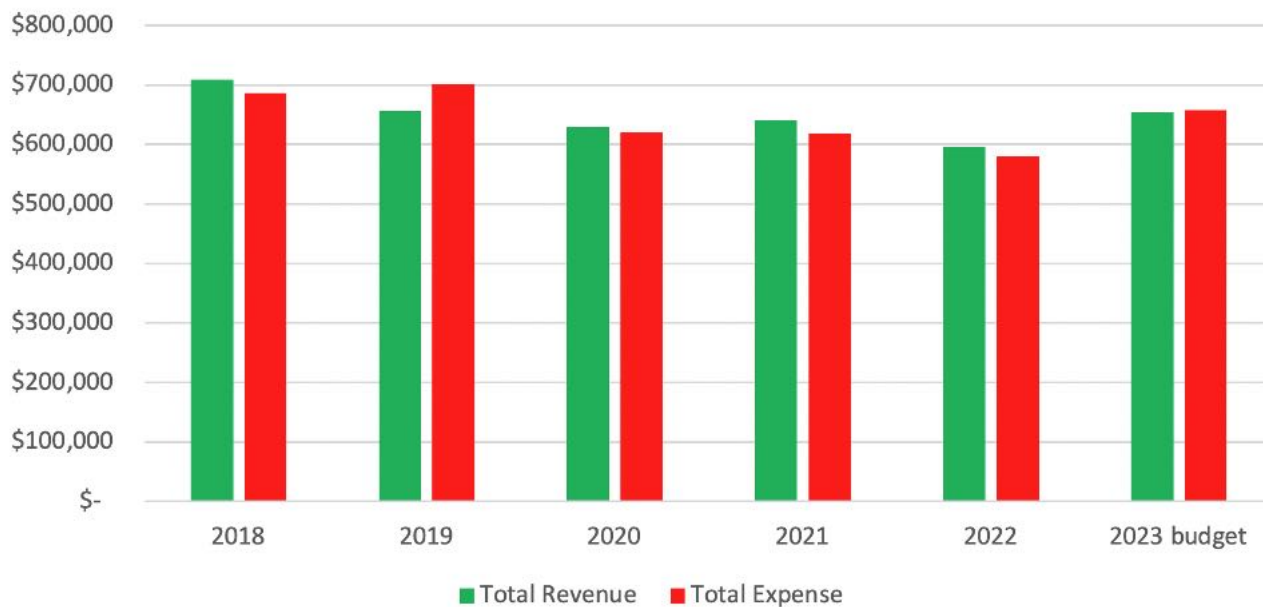
2023 draft budget breakdown: revenue and expenses



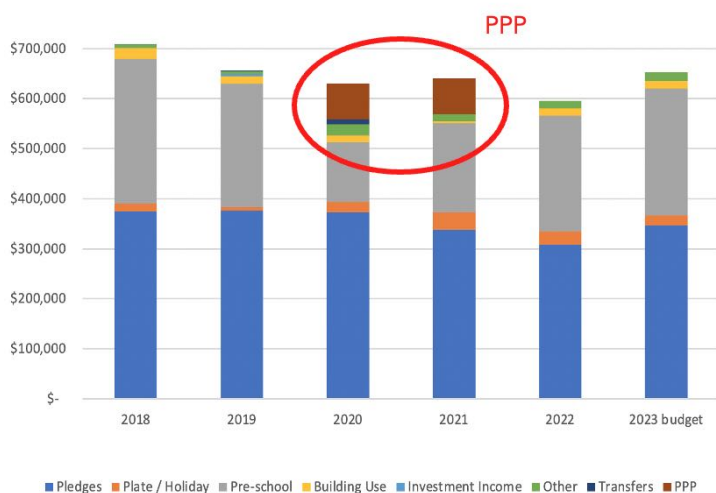


Multi-year look back: budget has been fairly well balanced in recent years

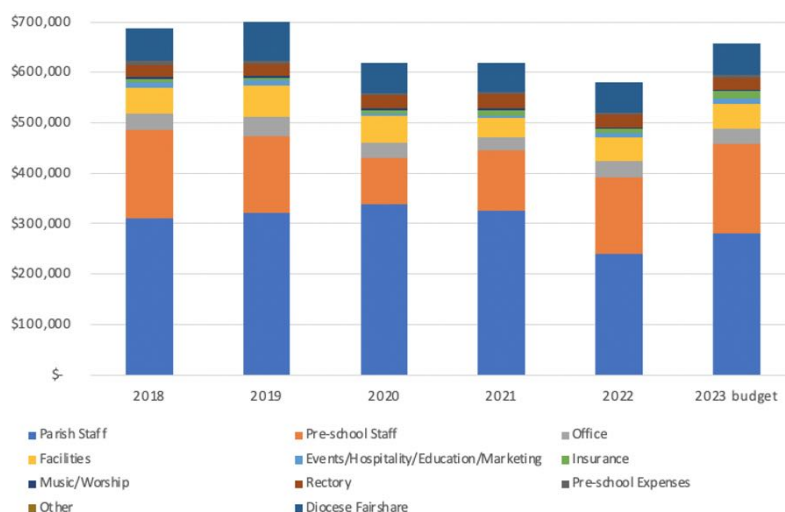
Total Revenue and Expenses



Revenue

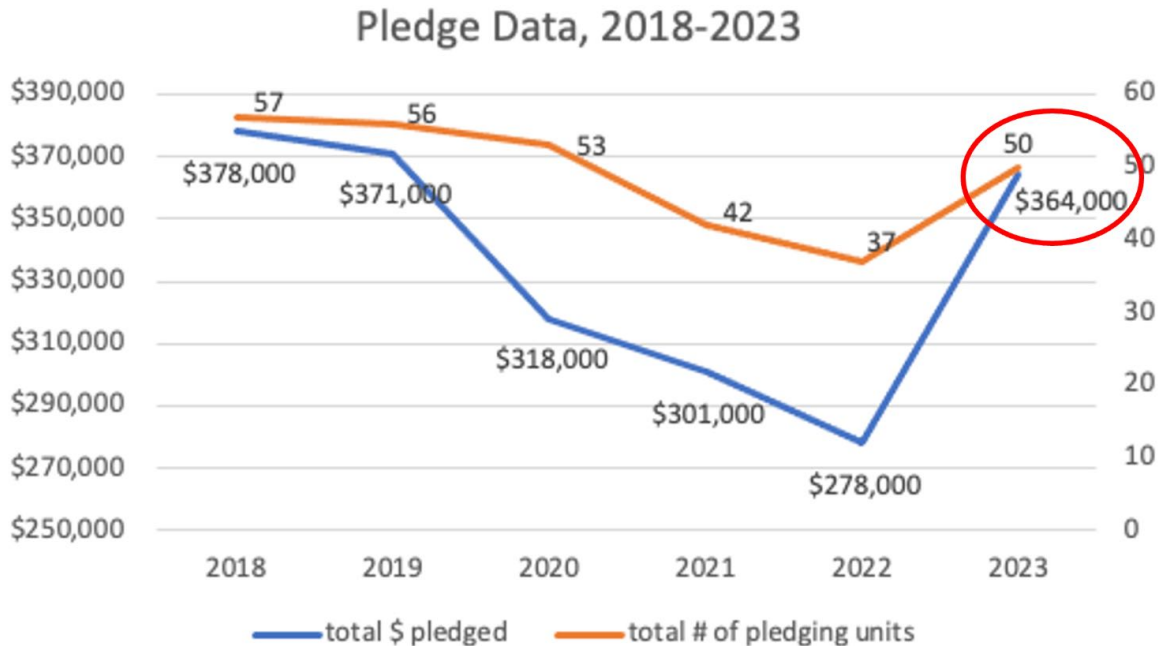


Expenses





Pledge: 2023 campaign exceeded expectations



2023—How You Can Help

- Pledges represent over half of our annual budget. Thank you to everyone who has already pledged! If you haven't yet pledged, you can still do so on Realm or by e-mailing Vance Wagner (dvwagner@gmail.com).
- Our other main source of revenue is the pre-school. The pre-school is always enrolling new students. Spread the word to families with young children!
- We have space available to rent to non-profit organizations. If you know of any potentially interested organizations, refer them to Vance Wagner (dvwagner@gmail.com).

A Word (Cloud) from our Children



Above are some things we were thankful for in 2022.

Below are some hopes we have for the future.

