



### **Our Mission**

St. Timothy's Church calls people to unity with God and empowers them to thrive in our changing world. We are a covenant community that shares the love of God and proclaims the Gospel of Jesus Christ in word and deed. We provide opportunities to make a difference in the world.

# **2015 Annual Report**

**St. Timothy's Episcopal Church**  
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## From the Rector

*The Rev. Ron W. Griffin*

On a Saturday morning, in Nazareth, the community gathered to pray, to listen to someone read scripture, and then for dialogue and comment on those words. The model for our worship is that old. Prayers, scripture and a “sermon”.

Jesus as was the custom had been chosen to read before the worship time had begun. It was no big surprise, any male was welcome, and you didn’t need to have gone through a class or have a certificate or be ordained. And besides he was a hometown guy.

So he asked for the Isaiah Scroll, one of the Major Prophets. He chose a scripture, one most everyone knew or at least knew about. It had for centuries been a promise of the coming Messiah, the leader and deliverer from their oppression and occupation. “The Spirit of the Lord, the Eternal One is on Me. Why? Because the Eternal designated Me to be His representative to the poor, to preach good news to them. He sent Me to tell those who are held captive that they can now be set free, and to tell the blind that they can now see. He sent Me to liberate those held down by oppression.” Whether he was the chosen one to initiate the dialogue, “to preach” or not isn’t revealed in today’s scripture, but his comment summing up Isaiah’s words is recorded.

“In short, the Spirit is upon Me to proclaim that now is the time; this is the jubilee season of the Eternal One’s grace.”

He doesn’t explain away the past, or project into an unknown future, but defines now. Jesus didn’t try to place a positive spin on the moment or say it would be easy, or there was a short cut or a pipeline to shortcuts or it could be hired out. Jesus establishes that what had been placed on the shelf of someday maybe had now arrived and it was time. The time was now. Time to bring good news. Time to proclaim release to the captives and recovery of sight to the blind, to let the oppressed go free, to proclaim the year of the Lord’s favor.

Next week the gospel will continue and tell us what the people thought of the timeliness of Jesus words. Next week we will hear what they thought of this change agent, of this prophet in his own home town. But this week Jesus wasn’t just proclaiming transformation was possible, but encouraging those willing to work towards its fulfilling.

This was Jesus’ mission statement that we are asked to embrace and live into now as the hands, heart and face of Jesus.

This week on Monday, Glenn Frey of the Eagles died; he was in his late 60s. The Eagles were my generations, Beatles, Dave Matthews Band, Bruce Springsteen, U2. This week I considered my mortality, when I heard the news, I thought about my first encounter with the Eagles music, and how it had shaped my career as a record executive, producer and engineer. I listened to their recordings again this week, watched videos.



The lyric for the Long Run has been running through my mind as I consider these words of Isaiah, spoken through Jesus and the next steps of this community.

***You can go the distance, we'll find out in the long run  
We can handle some resistance, if our love is a strong one  
People talkin' about us they got nothin' else to do  
When it all comes down we will still come through  
In the long run.***

Glenn Frey Don Henley



As I depart next week, I have been processing how grateful and encouraged I am by the parish leadership that is actively engaged in the transforming future of St Tims'. The programs and ministries have stabilized and the parish community is transitioning from a staff-led parish to a staff-assisted parish.

Since the middle part of last year, I observed the leadership of the vestry looking ahead at what was long ago and become better organized for the future. As we applied discernment, dialogue, discussion and then decision in all of our adaptive leadership for the "now" of this community, anxiety has gone down and missional relationships have gone up, and more and more of you are finding a balance in your everyday spiritually, and are more of you are open to and willing to embrace the anxiety of transformational change.

We have been joined together for a time to work for the advancement and recognition of the now and not yet of the kingdom of heaven and I give humble and hearty thanks for the ministry that we have shared. I am grateful, for the call we have in Jesus, grateful in the sharing and intersection of our lives during this time.

And like that Sabbath long ago, as Jesus read ancient words and reflected on them they became action items and entry points to ministry. Time to bring good news. Time to proclaim release and recovery; time to let the oppressed go free, to proclaim this is the year of the Lord's favor.

Now is the time, in your every day, to be the Hands and Heart and Face of Jesus. And in the Long Run you will begin to experience the complete joy Jesus has promised us through the transforming gift of sharing ourselves in our time.



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## From the Senior Warden

*Darlene Frick*



It has been an amazing year for me serving as your Senior Warden. Since this was my third time having that title, I thought I knew what to expect. But I was wrong. This has been an extremely satisfying year watching all the activities and accomplishments that we have done together, both as a Vestry and as a parish.

I started a practice a while ago writing down on a daily basis the things that I was grateful for each day. Looking back this past year, a great majority of my gratefulness was directed toward things that were happening at St. Timothy's. People were stepping up to help in little ways and big ways. There was joy on the faces of our children and teens, and I am grateful for the calmness, caring, and understanding that I feel every time I walk on this campus.

Is everything going great all the time? I don't live in a fantasy world, I live in the real world where there is always disagreement and some discord. But, amazingly, especially during this past year, we have learned to communicate with each other, to talk through anxious times, to find solutions in a faithful and loving way, and to acknowledge through our words that we are all children of God.

When Ron arrived in 2013, we were still in a "waiting mode." We had ceased to move forward from fear and disappointment and we were still looking back, not forward. All of us anticipated our new Rector and where he would take us. We were excited and at the same time we felt unsure what the future held for us. We often talked about the past and the hurt and anger some of us felt was often a topic of conversation. We said we were healed but we were not.

Over these past three years, we learned about discernment and change and how effective we can be when we try new things. This parish is thriving in so many ways that I would have to take up more space than is mine to talk about them. The Mutual Ministry Review that the Vestry participated in last October, opened our eyes to successes, accomplishments and ways we are demonstrating how to be the hands and face and heart of Jesus. We are reaching out to our community whether it be Grant-Cuesta Rehabilitation Center, Manna Bags, Backpacks for SMUM, or inviting our neighbors to come and make Advent wreaths with us. The MMR also brought out some challenges and the new Vestry will be taking on many of these as their direction for 2016.

We now face a change that we did not anticipate. With Ron and Charlotte leaving and starting a new life in Tennessee, we are again unsure of what the future will bring. I know we wish them well, and I'm sure they know how much they will be missed. But I, personally, am feeling no fear for the future. I can say that we are the healthiest this parish has ever been in the 37 years since Nelson and I stepped through those large wooden doors and sat in the back pew. And, be assured, that we are continuing to move forward in many ways.

The Interim Search Committee has already met twice and we anticipate having an Interim in place soon after Easter. The Rector Search Committee will also be formed shortly and we hope

to call a new Rector by this time next year. The health of our parish is obvious in so many ways and I know we will keep moving forward, continuing our ministries, and finding new opportunities to grow within our parish and in the larger world.

I hope you will all help in this time of transition, to step up when needs arise, to express your gratefulness for all we have, and to keep demonstrating in as many ways as possible that we are proudly the hands and face and heart of Jesus.

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## Columbarium

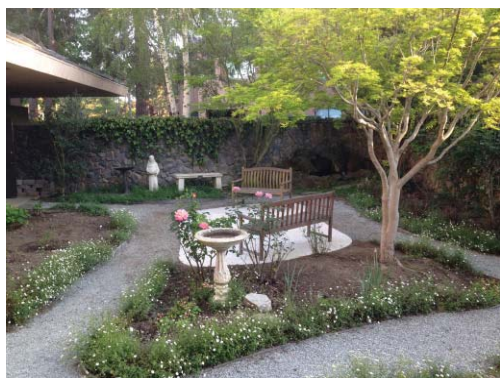
*Peter Sammel Chair, Trustees of the Columbarium*

I took over the Chair of the Trustees of the Columbarium in the Fall of 2015. This year, the Trustees Team consisted of myself, two parishioners, Amy Witzke and Althea Parks, the Rector, and Junior and Senior Wardens of St. Timothy's. Other members of the team who contributed earlier in the year are Joanna Shreve and Cindy Jarvis.

Several important projects came to our attention this past year. The Vestry approved the process of moving the sacred Rose Garden ground containing the ashes of eight people, to an area within the walls of the Pat Sammel Memorial Garden. This action is intended to provide a secure area for remains in perpetuity. We have set up a gridded area to receive the ashes, which will be re-interred at a ceremony to be scheduled in the coming year.

Other projects this past year include:

- Design and production of display folders for all of the owners of niches in the Columbarium.



- The construction of a paved patio area within the Memorial Garden.

- Design and procurement of a memorial plaque to be displayed in the Memorial Garden commemorating the previous interment of ashes in the Rose Garden. The plaque will be installed in the Memorial Garden following the abovementioned ceremony of re-interment.

- The re-visioning of the administrative process for the Columbarium. We will continue to review the documents and procedures for governing the Columbarium and Memorial Garden, and will make recommendations to the Vestry in the coming year.



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*Jonathan Trail*

St. Tim's continued to adjust and streamline The Point this year. We continued to experience a diversity of offerings, as well as found the time useful for planning activities. A

sample of the offerings included Beautiful Day and VBC preparations, Bible studies of John and Sustainability, art projects for Easter, mission in Nicaragua, Internet Safety for Parents, Financial Wellness, and discussions about Neighbors. The vast majority of the offerings during The Point were thought up, created, and delivered by over 20 different parishioners from the entire Parish. They have covered the four key pillars, and in some cases more. We also conducted a survey of The Point this year, and in addition to the wide range of class offerings, the Village Square, which facilitates cross-service socializing, as well as the adult Sermon continue to be very popular. This year we are looking at adjusting the timing of offerings, to simplify the decisions and also ensure that offerings are well-attended. We are also always open to new ideas for offerings, so please keep listening to the Holy Spirit for how you can participate!

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## Worship



St. Tim's continued the "Almost" series with Epiphany, Lent, Easter, the Season after Pentecost, and Advent. These dinner events included the music team leading the parish in singing the service music, songs and hymns of that season. There were also activities such as making Advent wreaths, which families could do together. Thursdays in Lent continued this past year with the Holden Evening Prayer and Eucharist. Combined with a shared meal, this worship event deepened our observance of the Lenten Season.

Our regular Sunday services, we worshiped with Eucharistic Prayers from around the world this year, including the Great Thanksgiving prayers from New Zealand, and from the Iona Community in the UK.

Holy Week was especially meaningful this year; we made a special effort to let the community know of our "Blues" celebration of Good Friday. As a result, we had a full house that evening, with a worshipful community gathered to share this poignant experience of the Passion Story.

St. Tim's continued its new tradition of the Pentecost Blessing of the Bicycles and Barbecue. The church campus was a sea of red as parishioners and visitors worshipped and then joined together for a meal on the church's birthday, following a blessing of all the self-powered transportation which aid and move us in our daily lives.



# Music and Technical Arts Ministry

*Peter Sammel, Music and  
Technical Director*



2015 was a wonderful year for the Music Ministry, as we engaged in two exciting outreach worship opportunities. Our band and singers participated in the Annual Deanery Concert held at Good Samaritan Church in San Jose. We presented two original pieces, supported a combined choir Gospel presentation, and joined the combined choir for two thrilling choral pieces.

We were humbled and grateful for the invitation from Bishop Mary to provide music for the Eucharist at the Diocesan Convention held in Salinas this past fall. Our worship team brought St. Tim's unique ancient/modern blend of worship music to the Convention, including an original musical setting of lyrics written by Bishop Mary. The music was well received, and we established a deeper level of trust and cooperation between St. Timothy's and the Diocese of El Camino Real.



The "Almost Series" continues to provide an informational and fellowship opportunity for the parish to come together and learn the music and liturgy of upcoming seasons. We continued the tradition of celebrating Vespers during Lent, with the Holden Evening Prayer.

Holy Week was memorable this year as we celebrated Good Friday with another Blues service. This worship offering was supported with a concerted effort to bring community awareness, and we were rewarded with a full house of worshipers who experienced our progressive and evocative service.

Christmas music was a joy this year, marked by a full range of musical gifts from our ministry. We had our Schoenstein organ in full cry courtesy of Will Watkins for the 9 am service and our band musicians for the 5 pm service. These elements combined together to bring a richly diverse sound to the traditions of Christmas.

Our music and tech teams continue to provide a spiritually inviting atmosphere in service, using audio/visual media to lead the congregation in worship. The Tech ministry remains an essential part of our contemporary worship. We often find that teens and pre-teens find a comfortable home in the middle of all the buttons and gadgets.



We give thanks for the faithful and abundant gifts given to God and to this Church by all musicians, techs and creative artists of the worship teams. We anticipate the good things God has in store for this wonderful community in the coming year.

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## Children's Ministries

*Madeleine Gerdes*

Children at St. Timothy's are an integral and valued part of our parish life and community. The 9 am worship service and many of our activities, such as the Blessing of the Bicycles (Pentecost Celebration) and the Almost Advent Festival, are specifically planned to include the children and youth of our parish. One highlight of the 9 am service is the weekly children's homily provided by a group of dedicated parishioners. Children and youth are encouraged to fully participate in the worship services as acolytes, greeters and ushers, readers, sound board and projector operators, musicians, singers and shell washers.

Godly Play is The Point offering for our kindergarten through 4th graders. The children and teachers gather in Edwards Hall for their own Village Square to share refreshments and conversation before going to their classroom for a Montessori-based Godly Play story and free exploration time. We have a group of experienced and dedicated teachers and door monitors again this year but always welcome to our team those who'd like to support and nurture our children.



New this year for our youth, 5th grade through high school, is Friends Fun & Fire (FFF). We use The Point time to connect through community building activities and scripture lessons. Discernment for how St. Timothy's is called to support our youth began in February with two well attended Point sessions. A follow up youth pizza party and sticky note session in March brought us the name Friends Fun & Fire – the youth want to experience the love of God with their Friends, have Fun doing it, and everyone loves a good bonFire.



These sessions revealed the pillars we provide for our youth: 1) A place to learn about our faith, 2) fun activities, 3) fun service projects and 4) friends, fellowship, support and camaraderie. We picked a new curriculum based on much discussion: Re:Form by Sparkhouse. Our kickoff activity was a Pentecost Bonfire in May and each of the St. Timothy youth that attended brought a friend. In addition to the Re:Form lessons some of our activities included: Trinity Sunday scavenger hunt, Grant-Cuesta Father's Day cookies, Blessing of the Backpacks, All Saints Day procession and Lazarus enactment and the Christmas Pageant. Friends Fun and Fire is blessed to have such a large net of adults at St. Timothy's that fully support them.



St. Tim's Vacation Bible Camp, "God's Love in Action," registered 45+ children ages 3-10 this summer with approximately 30 from outside the parish. We had 10 teen helpers and LOTS of adult volunteers – including several who have never volunteered with VBC before. The children were led to 'work with God,' through song, dance, games, scripture and food. The culminating activity on Friday was a Bike Rodeo in conjunction with SafeMoves, a bike safety and education program. There was helmet fitting, a bike obstacle course, pedestrian/traffic safety for all ages, a blender bike for smoothies, lunch and fun! Teen helpers worked to collect donations for new backpacks of school supplies that they delivered to the Santa Maria Urban Ministry. They also had their own teen bike rally.

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## Covenant Groups

*Anne Wilde*

Covenant groups are an enduring network of small groups whose members support each other spiritually through the highs and lows of personal and community life. We have six groups meeting weekly to share their lives and faith, study and pray. Most groups use a Bible study format called the Look Book Took which is based on the scripture readings and sermon. The Look Book Took Bible studies are written by Scott Boding, Julie Nelson, and Anne Wilde and can be found at <http://www.sttims.org/lbt/index.html>

All groups are open and delighted to welcome new people at any time. Please contact Anne Wilde at [AnneAerobic@aol.com](mailto:AnneAerobic@aol.com) for a list of current groups meeting at various times during the week.

# Preschool

*Janet Kolstad, Preschool Director*

St. Timothy's Preschool is play-based, faith-directed program for 1, 2-, 3- and 4-year-olds. Known for its caring and sharing environment, the school offer a mixed-age preschool classroom for 3 and 4-year old children, and toddler programs for 1 and 2- year olds and their caregivers. The preschool has 30 children enrolled currently, and the Toddler program has 14. We have one family on scholarship this year. We have a team of three teachers who work 5 days per week and one that works one day per week.



Over the last year, we have increased awareness of our programs through social media and emails in targeted neighborhoods. We have invested in reusable banners as well as fliers and paid advertising to the families in close proximity to our school. This has helped to increase enrollment and stabilize the program.



We have grown our program to meet the needs of our families and communities by increasing our extended care program to three days per week. We now offer a Walkers program and increased our Two's Program to two days per week. These toddler programs meet in The Ark, which has been revamped to accommodate toddler play and their safety.

We continue to offer a variety of Parent Education events, such as Resolving Conflicts with Preschoolers, taught by Janet; Balancing our Busy Lives, taught by Cindy Howard; a Wilderness First Aid class; and Understanding Superhero

Play by author, lecturer and college instructor Eric Hoffman.

## 2015 Successes

- Doubled number of children attending preschool from 15 to 30
- Added a Walker's Class for one-year olds and their caregivers, and added a second Two's Class.
- Updates and improvements to the facility from Scouts in the community.
- Successful rummage sale that raised funds for playground improvements and built community as well.
- Conducted a successful summer camp season with 3 weeks of fully subscribed themed camps
- Have a noticeable increase in family involvement in church events, preschool events, and support of our programs through fundraising, purchases and volunteerism.

## 2016 Goals

- Continue to grow the community of church/preschool families
- Update and enhance the facility to support our work
- Strengthen our work by forming a advisory committee

For more information, see [www.sttimothypreschool.org](http://www.sttimothypreschool.org)

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## Men's and Women's Retreats

*Jonathan Trail/Susan Slakey*

The men held their retreat in October at the Los Gatos Presentation Center, with a combination of scripture, experiencing homelessness on the 22 bus, and fellowship through a few games of Bocce and a hike in Castle Rock State Park



The 2015 Women's Retreat was a great success with forty-one women of the parish gathered at Mt. Hermon Retreat Center in the Santa Cruz Mountains for a weekend of relaxation, reflection, and rejuvenation. Deanne Phillips

was our speaker and led us through our theme of Discernment. The women shared stories, hugs, laughter and prayers, as well as zip-lining, hiking, yoga, zumba, mindfulness, crafts, and a discussion on "What Paul Really Said About Women". Our next retreat "Grace and Gratitude" will be held February 27th - 28th, and our speaker will be the Reverend Stephanie Green.



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## Marketing and Outreach

*Shelly Hausman/Wyn Schuh*

Website: The past three years have been spent upgrading and making the St. Timothy's website a more dynamic site for keeping our parish informed and for providing up-to-date information for newcomers and others who are looking for a church home. Thanks to webmaster Wyn Schuh, the site was maintained and improved to be a dynamic reflection of our parish life. Based on Google Analytics, 70% of the sessions on our site are new visitors showing that our site is reaching out to our community. Many new people have said that the the website was one of the reasons they checked out St. Tim's.

Social media: This year, there has been more focus on social media. In addition to more posts and a 22% increase in our number of friends, St. Tim's also posted a series of ads to Facebook users who could be our potential parishioners. Some of these ads (Easter, VBC) reached up to 5,500 people within a 3-mile radius and others (Pentecost BBQ, Advent and Christmas) reached closer to 2,000.

Marketing Plan: For the first time, St. Tim's had a marketing plan for 2015 that guided its efforts based on seven major initiatives:

Preschool registration/open house- Jan.

Lent/Holden Eve- Feb

Holy Week/Easter/Blues Good Friday - March

VBC- March

Pentecost & BBQ - May

Bike Rodeo, Blessing of Backpacks, Preschool Messy Art- Aug

Advent outreach/ Christmas – Nov/Dec



Efforts included:

Posting on Patch.com  
MV Voice calendar and “forum” posting  
PAMP parents listserve  
Preschool, church web sites  
Tues announcements  
Church Facebook page and “boosted” ads  
Local elementaries listservs  
Direct mail postcards  
Banners in front of church  
Flyers  
MV Voice e-newsletter a  
Posting to thousands of residents on neighborhood listservs

**BEAUTIFUL  
DAY** 

This marketing initiative encouraged increased attendance, open plate giving from visitors and raised the visibility of the church and preschool in our community, especially in the neighborhoods around St. Timothy's.

St. Tim's participated in its first Beautiful Day event on April 26. Parishioners worked side by side with other faith and service groups to beautify Bubb School. There was a quiet service on that Sunday at 9 a.m. as many congregants joined the 'joy in action' as we served and worshipped together.

St. Tim's was represented at the Mt. View Relay for Life event in May. The church team raised \$1400 for cancer survivors and cancer research.

The St. Tim's Rummage and Jewelry Sale was held May 2. This event included the support of many volunteers, both from the church and the preschool. Proceeds of \$3000 benefitted the preschool and the women's retreat.



For the second year, Debbie Kundrat, Annett Trail, and the Tuesday morning covenant group, hosted an outreach event, “Advent Traditions.” Newcomers were invited to make a wreath, learn about the tradition of Advent, and socialize over lunch. The turnout was good and the interaction was lively as women shared their stories and family traditions.

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## Stephen Ministry

*Bill Shreve, Stephen Leader*

In 2015, six active Stephen Ministers served St. Timothy's parish community providing confidential Christian caregiving for six care receivers. Jenny Aviet, Gwen Bindon, Darlene Frick, Sue-Ellen Johnson, Bill Shreve and Donna Yobbs are our Stephen Ministers.

Stephen Ministers meet as a group twice a month for supervision and continuing education to ensure they provide the best possible care. Continuing education is intended to sharpen caregiving skills. In 2015 continuing education programs included study of the healing stories in the Bible and the beginning of a study of techniques for dealing with loss with the book *Praying Our Goodbyes* by Joyce Rupp.

All Stephen Ministers served at the altar, administering the healing prayer after communion each Sunday. Information, and an invitation to contact Stephen Ministry for assistance, can be found on St. Tim's web site.

A person who is hurting, or who needs someone to support him/her, may be referred to Stephen Ministry, with their permission. They do not need to be a member of the parish. Call the church office, send a note to Stephen Ministry via [www.sttims.org](http://www.sttims.org), or phone Gwen Bindon (408-531-9808) or Bill Shreve (650-941-6436), Referrals Coordinators.

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## Altar Guild

*Cindy Jarvis, Altar Guild Director*

2015 invited the members of the Altar / Flower/ Sanctuary Arts Guild to use our creative and spiritual gifts in support of celebrating our faith, and to be the face, hands and heart of Jesus.

In addition to the smooth running of our weekly Sunday and special Eucharist celebrations (e.g. Ash Wednesday and Christmas Eve) and the seasonal changeovers as the church progressed from Christmas through full cycle to Advent again, there were also some special events during the year. We were happy to additionally celebrate three baptisms and blessed to be able to be of service in honoring the beloved departed at six funerals.

We have also been blessed to have worked with some other wonderful groups at St. Tim's as well – it definitely takes a village! Special shout outs go to Wyn Schuh and the Lay Weeders, who provided incredible help with the Christmas flowers this year; and to Rob Roe, Peter Sammel, and Steve Swayze who also provided tremendous and constant support in helping us with Sanctuary repairs and improvements!

I remain incredibly blessed to be the leader of such a talented, loving, and giving group of people as are part of the Altar / Flower / Sanctuary Arts Guild. You all are amazing to work with and your dedication to St. Tim's is outstanding – my heartfelt thanks to you all.



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**Our 2015 Altar Guild team members:**

Altar Guild: Cindy Jarvis - Director, Darlene Frick, Melissa Malley, Camille Michaud, Althea Parks, Pam Roe, Marguerite Williams, Donna Yobs, Nan Zender with special support from Allan Grimes  
Flower Guild: Nyna Dolby, Karin Dutra, Tracy Gordon, Julie Hansen, Cindy Jarvis, Elizabeth Winchell

**Sanctuary Arts:** Karin Dutra, Cindy Jarvis

**Pole Bearers:** Allen Dutra, Doug Dutra, Karin Dutra, Allan Grimes, Cindy Jarvis, Rob Roe, Peter Sammel, Bill Shreve

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## Spiritual Care Service at El Camino Hospital

*Darlene Frick*

Spiritual Care Service at El Camino Hospital

In 1967, the Spiritual Care Service was formed at El Camino Hospital. Men and women from a variety of faith communities have walked alongside patients and their families during times of crisis, transition and change, providing encouragement, comfort and hope. Their caring presence and supportive attitudes provide spiritual, religious and practical resources. They honor and respect each person's beliefs, recognizing him/her as integral to the healing process.

The Reverend John Harrison is the Chaplain and Director of the Spiritual Care Service for both the Mountain View and the Los Gatos campuses. The volunteers visit patients every day of the week providing prayers, listening to concerns, and reaching out to show caring communication. The volunteers offer to pray with or for patients and their families according to their needs or requests.

St. Timothy's has been active in this ministry for several years. Darlene Frick has been a Visitation Volunteer since 2009 and serves on the Executive Committee as the Orientation Supervisor for the past four years. She also visits the El Camino Hospital Cancer Center offering a spiritual resource for patients during their chemotherapy infusions.

The Spiritual Care Department is currently in an active campaign to recruit new volunteers. If you have questions or can commit to one to two hours a week after your initial training, please contact Darlene Frick at [darlenefrick@yahoo.com](mailto:darlenefrick@yahoo.com)

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## Grant Cuesta Rehabilitation Ministry

*Chuck Utley*

In 2009, St. Timothy's Church was approached with a request for a non-denominational spiritual service for patients at Grant Cuesta Rehabilitation Center. The patients were interested in a 45 minute service designed to include music and prayers that could be available to about 20 patients. That was easily accommodated, with St. Tim's volunteers acting as "Celebration Leaders" who create and direct each service, scheduled for the first and third Sunday of every month.

The opening portion of St. Tim's 9:00 am service is captured on DVD and is used to create a church-like atmosphere. Many of the residents who participate in the Lord's Prayer at the close of each service express their thanks to the "Celebration Leader".

Currently, St. Tim's Grant Cuesta Ministry continues to support the twice-monthly Sunday services which average 25 to 30 attendees. As a way of building closer ties with Grant Cuesta, Fr. Ron suggested that a Christmas gift be planned for the 20 most-needy patients. Madeleine Gerdes took charge of finding cardigan sweaters from sizes small to double X and organized 20 gift-givers from St. Tim's who wrapped and personally delivered the gifts to the individuals on December 13.

Thanks to Madeleine, Pam Roe and Jenny Shannon for their continuing service as the "Celebration Leaders" who plan and present the twice-monthly Sunday services, and who provide the love, prayers and blessings that mean so much to the patients at Grant Cuesta.

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## **Santa Maria Urban Ministry**

*Joanna Shreve, Treasurer and Volunteer*

Santa Maria Urban Ministry (SMUM) has had a long and strong relationship with the St. Tim's community. SMUM is a social service agency under the umbrella of the Episcopal Diocese of El Camino Real. It is located in downtown San Jose in the Washington neighborhood, one block away from the Vine St./Almaden exit from I-280. The Ministry serves more than 1500 people a month with its food pantry, clothing and small household items closet, education programs for people of all ages, tax preparation service and seasonal programs like the Christmas toy giveaway and the backpack distribution in August.

The Community of Santa Maria Urban Ministry would like to thank the St. Tim's community for its many wonderful donations this past year:

- The proceeds (\$3035) from October's Fiesta Santa Maria Dinner and Auction have enabled SMUM to purchase sleeping bags, blankets, easy-to-open food items, hygiene kits and new socks and underwear for its increasing homeless population.
- On a weekly basis, I transport in my Forester (it is often filled to the brim!) with donations left in the storage bin outside of Edwards Hall (across from the tool shed.)
- The Love Bucket – the big straw basket always in place by the front doors of our church – is often filled with canned and packaged food items. These are also collected on a weekly basis.
- With help from you, SMUM distributed backpacks to more than 400 children. The youth of St. Tim's raised money to purchase backpacks and supplies for 25 backpacks and then helped stuff another 70 backpacks with supplies provided by SMUM. All of these backpacks were delivered by the members of FFF youth in person. It was a great effort and very much appreciated by the kids who received the backpacks from SMUM.

The SMUM community is very, very grateful for the generosity of so many people at St. Tim's. If you would like more information about the ministry and other ways to serve there, please contact Joanna Shreve at [jrshreve@aol.com](mailto:jrshreve@aol.com).

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## Facilities Team

*Rob Roe*

### **Gutter Repair and PermaCoat**

The Sanctuary Gutters seams were resealed due to extensive leaking. The inner surface was also coated with PermaCoat water repellent to protect the gutter from the erosion of sitting water. This coating is estimated to last 10 years, prolonging the overall life of the Gutters. The screens over the down spouts were also replaced.

### **Kitchen Refrigerator**

The Kitchen Refrigerator was replaced with a brand new refrigerator (gift from a parishioner after the old one failed.)

### **Pre-School Repairs**

There were a few repairs over the year including adding a step on the outside of the emergency exit on the playground, lower bathroom mirrors to a child's height, eliminate the noise from the bathroom fans, which the motors were replaced then disconnected, replace and adjust rollers on backsliding doors, paint walls, add window coverings for shelter in place, redo painted sign by back parking lot.



### **Visual Stripping on Alter Steps**

Due to a serious tripping accident this year it was determined that a more visual outline on the alter steps was required. A contrasting strip of carpet was installed the full length of both alter steps.

### **Sprinkler Repair and Replanting**

In order to cut St Tim's water bill to its most efficient level we have had numerous projects across the campus to repair leaks, replace sprinkler heads, adjust water times, reroute drip lines and replanted

etc. There is still a large landscaping project along Grant Road due to take place over the next year, which will include removing the lawn, some trees and replanting with drought tolerant plants.

### **Office Lighting**

The old inefficient wagon wheel chandeliers in the office were replaced with LED spot lights. This light circuit was also separated from Edward's Hall light circuit so they could operate independently.

### **Rekeying Campus**

After 30 years of key dispersion and a rather confusing set of 4 different campus keys, we are planning to rekey the campus. This will occur early 2016.

### **New Folding Chairs**

The metal folding chairs have run their course and now have dirty seats, missing feet and very unsecure holding racks. We have purchased a single chair of a few style options in order to help with the decision process. We are planning on have new folding chairs sometime early 2016.



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# Financial Report

*Jim Hutchinson, Treasurer*

2015 was a strong financial year for our community. We went into the year with a planned deficit of \$30,000. Thanks to efforts like the Giving Tree, and the generosity of the parish as a whole, as well as outstanding performance by the Preschool, we were able to close the gap. General highlights:

- Pledges came in near plan.
- Plate came in over plan.
- Expenses came in over plan, primarily driven by \$12.5K in rectory property tax we had to pay as a result of a delay in receiving our exemption as well as higher FairShare to the Diocese as a result of higher revenue.
- Despite the higher expenses, we were able to close the gap. The last 13K was closed by a timely bequest.

All in all, we ended up with a break-even year (exact figure -- \$28.65 deficit).



## The Future

We continue to evolve and grow as a community in being the face and hands of Jesus. We see and acknowledge how we are making choices with our own finances and giving purposefully to St. Tim's and God.

- We have 6 new pledges this year (households who did not pledge last year but have this year).
- Approximately 3 pledging units moved out of the area or moved out of the parish this year
- As of January 18, we have 61 "official" pledging units this year, and several households we anticipate will pledge or give regularly. If you plan to give regularly but haven't pledged, please consider doing so – it helps us plan! You can turn in a pledge card or e-mail me directly.
- The parish – you – are giving generously! Despite not all pledges being in, we have already exceeded the total pledge from last year.
- Momentum in the Preschool has been phenomenal and is anticipated to continue – we expect \$140K of revenue in the Preschool this year.

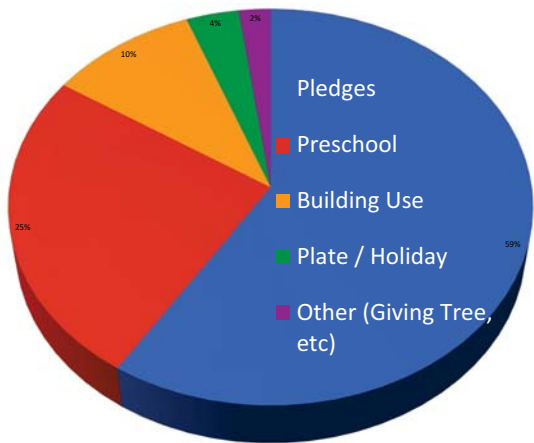
It is great to see this momentum going into 2016. We are a community that cares and that focuses its journey of being the hands and face of Jesus in our community.

As you can see in the tables below, we are projecting a basically break even financial plan for 2016. As with last year, we anticipate several opportunities to reduce costs through the year - the plan reflects a conservative scenario. We hope to outperform and end up with a surplus, which can be applied to begin to offset deficits from prior years.

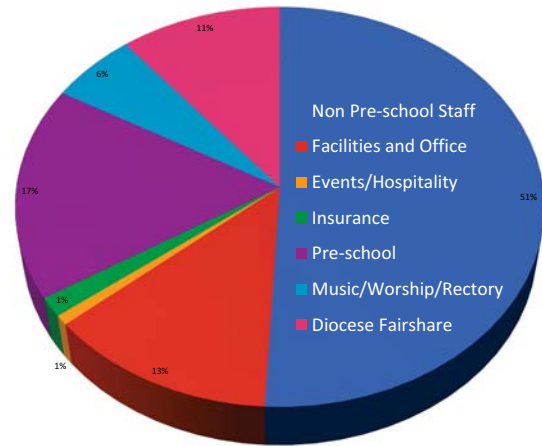
**Balance Sheet as of  
December 31st, 2015**

<b>Assets:</b>		<b>Liabilities</b>	
Current Assets:		Acct Payables	\$0
Cash Accounts	\$97,022	PrePays	\$36,777
Investments	\$211,002	Rectory Loan	\$252,621
<b>Total Current Assets:</b>	<b>\$308,024</b>	<b>Total Liabilities:</b>	<b>\$289,397</b>
Acct Receivables	\$1,752	Fund Principal	(\$93,616)
Fixed Assets:		Parish Equity	\$970,785
Land & Bld	\$686,720	Rectory Equity	\$458,436
Equipment	\$196,479	Excess Cash	\$0
Furniture & Fixtures	\$89,631		
Rectory	\$711,061	<b>Total Fund Principal</b>	<b>\$1,335,605</b>
<b>Total Fixed Assets:</b>	<b>\$1,683,891</b>	Restricted Funds	\$368,665
<b>Total Assets</b>	<b>\$1,993,667</b>	<b>Total Liabilities, Funds</b>	<b>\$1,993,667</b>

Revenue Breakdown



Expense Chart



<b>Revenues</b>	<b>2016 Plan</b>	<b>2015 Actuals</b>	<b>V\$</b>	<b>V%</b>
Pledges	330,000	316,132	13,868.43	4%
PreSchool Tuition & Trfr	141,000	105,383	35,616.79	34%
Other	6,000	25,176	-19,176.33	-76%
Building Use	56,000	52,597	3,403.01	6%
Investment Income	-	2,093	-2,092.78	-100%
Plate and Holiday Giving	20,000	19,969	31	0%
Transfers from Restricted Accounts	-	0	-	0%
<b>Total Revenues</b>	<b>553,000</b>	<b>521,350</b>	<b>31,650.12</b>	<b>6%</b>
<b>Expenses</b>				
<b>In Kind Donation Offset</b>	-	1,200		
<b>Total Staff Salaries</b>	188,000	186,283	1,717.08	1%
<b>Total Pre-School Salaries</b>	77,000	49,095	27,904.76	57%
<b>Total Staff Benefits</b>	88,400	81,379	7,021.04	9%
<b>Total Preschool Benefits</b>	11,580	5,887	5,692.51	97%
Replacement Personnel	1,500	1,620	-120	-7%
Rector's Discretionary	2,400	0	2,400.00	**
Rector's Professional Hospitality	600	867	-267.06	-31%
<b>Total Net Compensation and Benefits</b>	<b>369,480</b>	<b>325,132</b>	<b>44,348.33</b>	<b>14%</b>
<b>General Administration Expenses</b>	<b>2016 Plan</b>	<b>2015 Actuals</b>	<b>V\$</b>	<b>V%</b>
<b>Total Office</b>	20,150	22,121	-1970.65	-9%
<b>Total Facilities</b>	51,220	55,155	-3,934.60	-7%
<b>Total Hospitality</b>	4,250	3,739	510.70	14%
<b>Total Insurance</b>	8,600	7,977	623.00	8%
<b>Total PreSchool Expenses</b>	6,550	8,104	-1,554.00	-19%
<b>Total All Other</b>	32,300	38,605	-6,305.47	-16%
<b>Total General Administration</b>	<b>123,070</b>	<b>135,701</b>	<b>-12,631.02</b>	<b>-9%</b>
<b>Diocesan Fairshare</b>	60,000	59,344	656.00	1%
<b>Total Expenses</b>	<b>552,550</b>	<b>521,377</b>	<b>31,173.31</b>	<b>6%</b>
<b>Net Total</b>	<b>450</b>	<b>-27</b>	<b>476.81</b>	<b>**</b>

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# Minutes of the Annual Meeting

Sunday, January 25, 2015

There were 52 parishioners in attendance.

Father Ron called the meeting to order with an opening prayer at 10:30 a.m.

Father Ron announced the candidates for Vestry, asking them to stand when their names were called:

One Year Term (1 position)	Three Year Term (3 positions)
Rob Roe	Karin Dutra
	Cindy Howard
	Susan Pimlott
	Elizabeth Winchell

He then called for nominations from the floor. There were none. Father Ron invited the parishioners to mark their ballots.

Father Ron announced the write-in candidates for Diocesan Delegates:

Allen Dutra	Darlene Frick
Deanne Phillips	Nelson Frick
Bill Shreve	Amy Witzke
Marguerite Williams	Annie Yung

He then called for additional nominations. There were none. Father Ron invited the parishioners to mark their ballots by writing in their top five choices. He explained that the top five vote-getters would be the delegates and the remaining three would be the alternates.

The Tellers were David Wilde, Shelly Hausman, Darlene Frick, and Cindy Jarvis. They collected all the ballots for counting.

Father Ron introduced and thanked Deanne Phillips for serving as Sr. Warden. She presented highlights from her report as outlined in the Annual Report.

Father Ron introduced Beto Casellas and Jim Hutchinson, thanking them each for their respective roles as outgoing and incoming Treasurers. Beto gave an overview of the 2014 Financials and Jim gave an overview of the 2015 Budget as outlined in the Annual Report.

Father Ron announced the results of the Vestry election: Rob Roe was elected to the one-year term, and Karin Dutra, Cindy Howard, and Susan Pimlott were elected to the three-year terms.

Father Ron announced that four Diocesan Delegates had been elected: Darlene Frick, Nelson Frick, Amy Witzke, and Deanne Phillips. He further announced that there was a three-way tie for the final position, and a run-off election was held between Allen Dutra, Bill Shreve, and Annie Yung. The results from the run-off were announced: Annie Yung will join the Delegates, and Allen Dutra, Bill Shreve, and Marguerite Williams will be the Alternates.

Father Ron adjourned the meeting at 11:25 am with a prayer.