

**Minutes of the Vestry Meeting
St. Timothy's Episcopal Church
September 13, 2004**

Present: Patrick McCreery – *Senior Warden*, Gil Brady, Sam Fouquet, Annett Inacker-Trail, Becky Mikkelsen, Stephanie Phillips, Susan Slakey, Tom Stolarik, Bill Shreve - *Treasurer*, Tom Six – *Asst. Treasurer*, the Rev.'s Kevin Phillips - *Rector* and Maly Adams - *Priest Executive*.

Absent: Hugo Patterson, *Junior Warden*, Christine Foster, David Mintz

Guests: *Standing Committee Members:* Ann Wright, the Rev. Chris Creed, the Rev. Donna Ross, Joanna Shreve; Diane Lovelace, *Dio. Council Chair*, Richard Mueller, *Dio. Finance Committee*, the Rev. Brian Nordwick, *Dio. Administrator*, Jennifer Ezell.

There, being a quorum, the meeting was called to order at 7:20 p.m. following Evening Prayer.

Item of Business #1: Acceptance of August 2004 Minutes

Motion: To accept the August 2004 Minutes.

Moved: Annett Inacker-Trail

Seconded: Becky Mikkelsen

Passed unanimously.

Item of Business #2: Treasurer's Report

Tom Six reported that revenue's for the month of August were \$10,611 over budget; expenses were \$8955 over budget due to the high cost of benefits expenses (workers compensation); we ran a \$1700 surplus vs. budget – this compares to a deficit of \$5800 vs. budget for July, and leaves us with a year-to-date deficit of (\$10,531) vs. budget and an actual General Fund deficit of (\$11,298) to date.

Motion: To accept the August 2004 Treasurer's report.

Moved: Susan Slakey

Seconded: Stephanie Phillips

Passed unanimously.

Item of Business #3: Endorsement of Julie Nelson for Postulancy

The Rector stated that Julie Nelson's Parish Committee had been meeting regularly for several months and had given a report to him stating their support of Julie and her call to the Priesthood. The Rector recommended the Vestry endorse Julie for postulancy.

Motion: To endorse Julie Nelson for Postulancy.

Moved: Susan Slakey

Seconded: Annett Inacker-Trail

Passed unanimously.

Item of Business #4: Salary Schedule Update

Gil Brady reported the work that has been done by the team of Gil, Sam Fouquet, and Susan Slakey on a Salary Schedule. A sheet was handed out detailing the different levels and the skills that differentiate each level.

Item of Business #5: Gourmet Dinner Update

Patrick McCreery and Becky Mikkelsen said that the theme has been established; Peggy Aoki is currently working on the dinner menu; tickets are ready to be sold once the price is established.

Motion: That the ticket price for the Gourmet Dinner be set for \$45 per person.
Moved: Susan Slakey
Seconded: Stephanie Phillips
Passed unanimously.

Item of Business #6: Relocation of Sound Booth Update

The Rector reported that 99% of the work has been completed. We are still waiting on the carpet for the center section of the church. The wiring of the sound system still needs some work done and we are holding the final payment until the work is completed.

Item of Business #7: Liturgical Renewal Update

The Rector held a Worship Forum on Wednesday night. Several parishioners attended and participated in good conversation around the changes being made.

Item of Business #8: Stewardship

The Rector reminded the Vestry that October is the annual Stewardship time in the parish. He will be asking three Vestry members to serve on a Stewardship team and he would be contacting the team.

Item of Business #9: Presentation by the Standing Committee

The Rector welcomed members of the diocesan leadership who had been invited to present their plans for the diocese. Each guest was given St. Timothy's t-shirt and coffee mug.

The presentation answered the following questions submitted by the Vestry: (copy of presentation is attached to the permanent minutes)

- 1) What is the Standing Committee's understanding of the leadership challenge facing the diocese? Short-term? Long-term?
- 2) A. What management goals have the SC established to address its short-term leadership challenge?
B. What are the SC long-term goals?
- 3) What is the diocese doing (or what plan does the SC have) for supporting funded diocesan programs to assure their success?
- 4) What is the diocese doing to hold funded diocesan programs accountable to? performance objectives?

There, being no further business, following Words in Passing, the meeting adjourned at 10:00 p.m.

Motion: To adjourn
Moved: Susan Slakey
Seconded: Annett Inacker-Trail
Passed unanimously.

Respectfully submitted,
The Rev. Maly Adams