

**Minutes of the Vestry Meeting  
St. Timothy's Episcopal Church  
October 13, 2003**

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Present: Kate Wilson – *Senior Warden*, Hugo Patterson – *Junior Warden*, Becky Mikkelsen, Patrick McCreery, Antony Barton, Sam Fouquet, Julie Nelson, Mike Ball, Ross Johnson, David Mintz, Lavonne Bieber – *Clerk*, the Rev.'s Kevin Phillips - *Rector* and Maly Adams - *Priest Executive*.

Guest: Peggy Aoki

There, being a quorum, the meeting was called to order at 7:21 p.m. after Evening Prayer.

**Item of Business #1: Acceptance of September 2003 Minutes**

Motion: To accept the September 2003 Minutes.  
Moved: Mike Ball  
Seconded: Sam Fouquet  
Passed unanimously.

**Item of Business #2: Treasurer's Report**

In the absence of a Treasurer, a report was distributed. Kevin reported we are on budget and there are no surprises. He also reported he is in the process of looking for a new Treasurer.

**Item of Business #3: Gourmet Dinner**

- David reported all the sub-groups are pretty well organized.
- We are anticipating approximately 105 people.
- Ross reported the music is scheduled from 6:30 p.m. to 9:30 p.m.
- Patrick will get a team together for cleanup.
- David will get the liquor license.
- David will also see about getting additional items for the Auction.

**Item of Business #4: Facilities**

Hugo has spoken with a Modular Place and again with John Miller. John will develop some sketches of adding additional space.

**Item of Business #5: Nursery Coordinator**

Kevin distributed a job description for a Nursery Coordinator, which he asked Lori Kintz to develop. Since Kathy Crumrine is currently on Pregnancy Leave, he would like to hire someone for 20 hours a week to be the contact for the young families with infants and toddlers. Since Susan Slakey is now working part-time, 20 hours per week, we can take the other half of her salary to pay for this individual. They would also assist in the office.

Motion: To proceed with hiring someone for the position of Nursery Coordinator.  
Moved: Kate Wilson  
Seconded: David Mintz

**Item of Business #6: Stewardship**

Kevin noted that we have lost approximately 30-40k due to regular attrition. We had 190 pledging units last year and this year we have sent out 220 pledge letters. The most growth has been at the 9:00 a.m. service.

**Item of Business #7: Worship Issues**

Maly distributed a chart indicating the significant growth in the 9:00 a.m. service and a significant decline in the 10:45 a.m. service. She suggested a need for a service that will draw the older children from the 9:00 a.m. service to the 10:45 a.m. service, so that it is inviting to them. Also, the 10:45 a.m. service is the prime time for service, therefore, it is important for that service to be inviting to newcomers and remain a traditional service.

**Item of Business #8: Diocesan Profile Appreciative Inquiry**

The Vestry was asked to respond to two questions from the Diocese of El Camino Real Joint Process Committee.

Describe what you value most about being a part of the Diocese of El Camino Real – the leadership of the bishop, the various commissions and committees, the programs offered to vestries, lay leaders, Sunday Servers, youth, etc.

- *Outreach to Gay Communities, Hispanic Communities and Philippine Communities.*
- *The Bishop's support of our Rector and the Parish of St. Timothy's.*
- *The Bishop's presence at and the traditional confirmation.*
- *The Mission Bell.*
- *Provided good leadership at General Convention.*

Describe three concrete wishes you have for the future of the Diocese of El Camino Real and, in particular, for a new bishop coadjutor.

1. *More focus and limited mission strategy*
2. *Be a Practical, Proactive and Visionary Leader*
3. *Organizational Builder*

There, being no further business, and following Words in Passing, the meeting adjourned at 9:42 p.m.

Motion: To adjourn  
Moved: Julie Nelson  
Seconded: Becky Mikkelsen  
Passed unanimously.

Respectfully submitted,  
Lavonne Bieber, Clerk