

**Minutes of the Vestry Meeting
St. Timothy's Episcopal Church
November 14, 2005**

Present: Patrick McCleery – *Senior Warden*, Gil Brady, Sam Fouquet, Nan Fuller, Madeleine Gerdes, John Harrison, Annett Inacker-Trail, David Mintz – *Junior Warden*, Stephanie Phillips, Bill Shreve, Susan Slakey, Tom Stolarik, Tom Six – *Treasurer*, Lavonne Bieber – *Clerk* and The Rev. Maly Adams - *Priest Executive*.

Absent: The Rev. Kevin Phillips

Guests: John Ezell, Roy Hayter and Lee Ann Patterson

There, being a quorum, the meeting was called to order at 7:21 p.m. after Evening Prayer.

Item of Business #1: Acceptance of October 2005 Minutes

Motion: To accept the October 2005 Minutes.
Moved: Sam Fouquet
Seconded: John Harrison
Passed unanimously.

Item of Business #2: Treasurer's Report

Tom reported revenues for October were \$23,941 (30%) over budget. Year-to-date revenues are \$51,332 (6.9%) over budget. This was due to pledge income for October being \$20,911 (43.5%) over budget and year-to-date pledge income being \$45,488 (9.5%) over budget. Plate and Holidays was \$1,389 over budget and is \$4,863 over budget for the year. Expenses for October were \$5,310 (6.6%) under budget. Year-to-date expenses are \$14,162 (1.9%) under budget. This was due to Office/Services, Salaries & Benefits, Hospitality and Evangelism being under budget. Due to our high pledge revenues and below budget expenses, we ran a \$29,252 surplus versus budget for the month of October and an actual surplus of \$28,207 for the month. We have a year-to-date actual surplus of \$60,450 in the general fund and a cumulative overall surplus of \$41,782 in the general fund. Restricted fund balances were increased by \$10,767 in October. Cash summary, we took in \$38,974 more than we spent for the month of October.

Motion: To accept the Treasurer's report
Moved: Susan Slakey
Seconded: Annett Inacker-Trail
Passed unanimously.

Item of Business #3: Social Services

Lee Ann Patterson and Roy Hayter were representing Social Services. Lee Ann reminded the Vestry that in 1995, the Vestry agreed to work on a goal of bringing Social Services and Evangelism to 10% tithing. However, Social Services has not yet reached that goal. Last year, Social Services received 3.7% or 3.8%. They are therefore, requesting that the Vestry increase the Social Services budget to the 5% for 2006. Also, if we have any extra money in the budget for 2005, they would like to request that we consider contributing some of the funds toward benefiting victims of Hurricane Katrina. Roy suggested that we look at a long-term plan to help victims through Habitat for Humanity. He also suggested that we work with other Deanery's to work together to build a home. Lee Ann noted that the Commission is always open to adding programs that parishioners may want to support.

Item of Business #4: Diocesan Funding Review Committee

The Vestry was given a copy of the Report of the Diocesan Funding Review Committee to the Diocesan Council of the Fair Share Assessment – Analysis and Recommendations prior to the meeting to review. John Ezell joined us and provided us with a summary of the report. The committee was created by the Diocesan Council in response to the resolution of the 25th Convention of the Diocese directing the formal bodies of the Diocese to “study mission strategies committed to the support of local ministry, Diocesan budgeted mission, and to study Diocesan funding of alternative including a 10/10/10 model as a financial structure for mission”. For the 2007 budget year, the Diocesan Funding Review Committee recommends implementation of a 10% mandatory Fair Share based on current income. Further, that understanding their role as partners in ministry, parishes and missions be highly encouraged to voluntarily contribute over and above this amount in order that Diocesan and community programs may continue to grow. The committee is drafting a resolution which they hope will be presented at the Diocesan Convention in January.

Item of Business #5: Katrina Benefit Concert

Annett reminded the Vestry of the upcoming concert to benefit victims of Hurricane Katrina. They are inviting people to contribute backpacks filled with certain items for the children in Mississippi. Information is available on the web site.

Item of Business #6: Nursery School Tuition

Maly distributed a document prepared by Helen Wooldridge requesting to increase the tuition for St. Timothy’s Nursery School for 2006-2007 by 5%.

Motion: To accept the 5% increases for tuition for the 2006-2007 Nursery School tuition.
Moved: David Mintz
Seconded: Madeleine Gerdes
Passed unanimously.

Item of Business #7: Child Care Providers Salary

Maly reported that our Child Care Providers, Gladys Castro, Marianella Raygada and Adam Belfield have not received an increase in salary for 3 years. It was recommended to increase Gladys to \$15.00/hour, Marianella to \$13.00/hour and Adam to \$10.00/hour effective November 1, 2005.

Motion: To increase the salary for the Child Care Providers as recommended effective November 1, 2005.
Moved: Bill Shreve
Seconded: David Mintz
Passed unanimously.

Item of Business #8: Staff Salary Review

Patrick distributed a proposed salary budget for 2006. They are recommending that the performance increase for Kevin be based upon job performance review and that the Vestry give Kevin a set amount of money, which Kevin will determine the distribution amongst the Staff.

Item of Business #9: Gourmet Dinner Update

Madeleine reported that the total amount raised for Santa Maria is not finalized yet, as there were still some outstanding expenses, however, Tom noted we think we raised about \$400 more than last year. Madeleine also has volunteered to be the Team Leader next year, which the Vestry has agreed to host the dinner on Saturday, October 21, 2006.

Item of Business #10: Stewardship

Maly reported that the stewardship campaign has been great. So far she has not made any one on one- phone calls. She reported that we have received 134 pledges of which 8 are new pledges. The pledge base is \$625,788, which is about \$10,000 more than last year. The average pledge is \$4,500-\$4,600. Annett and Gil held a forum after church, however they were not well attended. It was suggested that next year we have the meetings in September leading up to Stewardship.

Item of Business #11: 2006 Budget

Tom presented the first rough draft of the 2006 budget. Currently, we are anticipating a shortfall of \$18,600.

There, being no further business, and following Words in Passing, the meeting adjourned at 9:30 p.m.

Motion: To adjourn

Moved: Bill Shreve

Seconded: Stephanie Phillips

Passed unanimously.

Respectfully submitted,
Lavonne Bieber, Clerk