

**Minutes of the Vestry Meeting  
St. Timothy's Episcopal Church  
Thursday, May 8, 2008**

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Present: David Foster – *Senior Warden*, Darlene Frick, Madeleine Gerdes, Paul Hayter – *Junior Warden*, John Heltzel, Ross Johnson, Christopher Paul, Sandy Watkins, John Ezell – *Treasurer*, Lavonne Bieber – *Clerk* and The Rev. Nathan Speck-Ewer – *Rector*

Absent: Maly Hughes, Lianne Mintz and Jenny Nathan

There being a quorum, the meeting was called to order at 7:17 p.m. with Evening Prayer.

**Consent Agenda**

Motion: To accept the Consent Agenda and approve the April Vestry Meeting Minutes and Authorized Signatures for Savings Accounts.

Moved: Madeleine Gerdes

Seconded: Paul Hayter

Passed unanimously

**Regular Agenda**

**Item of Business #1: Rector's Report**

Nathan reviewed the Leading Indicators and Lagging Indicators as discussed last month. He also reviewed setting up a Coaching team using the “fractals” format as discussed last month and will provide more details next month on their progress. He noted that he has been in discussions with several people on adding additional classes to the Preschool, such as a Mother's Day Out. He also reported the results to the e-mail poll he sent to the Vestry with options for possible ways to enhance our fellowship experience on Sundays, better welcome our guests, and address our open “backdoor” noting that the majority voted for option 3.

**Item of Business #2: Treasurer's Report**

John reported that revenues for April were \$5,049 (6%) under budget. This was due to pledge revenues being \$6,517 (11%) under budget, which brings us to 93% of the year-to-date budget. Plate income was \$29 over for the month, but \$463 behind on the year-to-date. The Preschool income is doing very well and is over budget by \$725 or 5% (\$11,099 or 17% year-to-date) primarily due to full enrollment. The operating expenses were normal with the exception of Office and Facilities/Buildings. Our year-to-date operating expenses are \$7,812 (12%) under budget. This is due to office expenses being over budget due to the purchase of software to track attendance for services and Sunday School. Facilities/Buildings is over due to replacing light bulbs in the church (\$1,068), door repairs and sink drain (\$800+ combined). Worship and ministry training scholarship expenses are over budget due to uneven spending through the year. A number of expense lines are unspent or under budget, however, this will even out toward mid year. We budgeted for a net deficit of \$2,780 and ended the month with a net deficit of \$7,149. Year-to-date we budgeted for a net surplus of \$17 and we ended with a net surplus of \$13,014. This is significantly better compared to last year at this time. We ended April with approximately \$280,000 in cash and investments, of which \$186,000 is restricted. The significant activity in the restricted funds was in the Men's retreat fund and the La Roca Scholarship fund.

Motion: To accept the Treasurer's Report

Moved: Darlene Frick

Seconded: Christopher Paul

Passed unanimously

**Item of Business #3: Planned Giving Guidelines**

Nathan distributed a document outlining the Planned Giving Guidelines which was developed by David Foster, John Ezell, Nelson Frick and Mike Drew based on documents from the Diocese. Nathan noted that the Planned Giving program or Heritage Oak Society, is not a fundraiser, but a service for people who love St. Timothy's and want to leave a legacy for future ministry and mission.

Motion: To approve the Planned Giving Guidelines for St. Timothy's Episcopal Church.

Moved: David Foster

Seconded: Paul Hayter

Passed unanimously

**Item of Business #4: Heritage Oak Fund Policies and Guidelines**

Nathan distributed and reviewed the document outlining the Heritage Oak Fund Policies and Guidelines. Due to the time, he asked the Vestry to review the document for approval at the June Vestry Meeting.

There, being no further business, following Good News and Thanks, the meeting adjourned at 9:08 p.m.

Motion: To adjourn

Moved: Darlene Frick

Seconded: Paul Hayter

Passed unanimously

Respectfully submitted,  
Lavonne Bieber, Clerk