

**Minutes of the Vestry Meeting
St. Timothy's Episcopal Church
May 10, 2004**

Present: Patrick McCreery – Senior Warden, Hugo Patterson – Junior Warden, Gil Brady, Christine Foster, Sam Fouquet, Annett Inacker-Trail, Becky Mikkelsen, David Mintz, Stephanie Phillips, Drew Sheppard, Susan Slakey, Tom Stolarik, Lavonne Bieber – *Clerk*, Tom Six – *Assistant Treasurer*, the Rev.'s Kevin Phillips - *Rector* and Maly Adams - *Priest Executive*.

Absent: Bill Shreve
Guest: John Ezell

There, being a quorum, the meeting was called to order at 7:20 p.m. after Evening Prayer.

Item of Business #1: Acceptance of April 2004 Minutes

Motion: To accept the April 2004 Minutes.
Moved: Becky Mikkelsen
Seconded: Sam Fouquet
Passed unanimously.

Item of Business #2: Treasurer's Report

Tom reported that revenues exceeded expenses this month by \$2,700. This reduced the year-to-date (YTD) general fund deficit to \$7,700. However, we will need to sustain this performance for a few months to get back into the black. Revenues exceeded our budget expectations by \$4,000 for the month. Year-to-date revenue is \$4,300 below budget expectations. Expenses for April were \$7,100 below our budget expectations. Year-to-date expenses are \$900 above the budget plan. In summary, April was a good month.

Motion: To accept the Treasurer's report.
Moved: Drew Sheppard
Seconded: Patrick McCreery
Passed unanimously.

Item of Business #3: Patterson Building Project

Hugo reported that he and John Miller have met with the City. The design did not present a problem, however, since all of the buildings are connected, we would need to put in a sprinkler system which could cost around \$50-\$100K. If the new buildings are not connected, a sprinkler system may not be required. There would need to be public hearings to obtain the permits.

Kevin noted that Susan Cretkos, who was a member of St. Timothy's, has contacted him. Susan, has a Pre-school at Christ Church however, they have cancelled her lease. Kevin would like to help her out. She has over 20 years of experience.

Kevin asked if someone would like to approach our neighbors on Cuesta to see if anyone would be interested in selling their house to us. Gil and Christine have volunteered to speak them.

Item of Business #4: Moving To A Consistent Tithing Ethic

Kevin distributed a document outlining the possibility of moving the parish and our diocese to practicing a consistent tithing ethic. If the Vestry decides to commit to a consistent tithing ethic, it would reduce our contribution to the diocese to a tithe of its contributed income. Today the fair share is 10% of the first \$60K and then 22% on everything above that. This would save approximately \$80K for St. Timothy's.

John Ezell, Treasurer of the Diocese joined us for the discussion. John noted that today approximately 50% of the parishes are behind in their fair share. He feels that moving to the tithing ethic, 90% of them would be able to pay.

We will continue discussing this for the next few months, however, we want to start putting it out there that St. Timothy's may move to giving 10% starting 2005.

Item of Business #5: Leadership Resource Update

Patrick noted there was nothing to report at this time.

Item of Business #6: Salary Schedule

Sam reported that he met with Gil and Susan tonight. They will be meeting every 2nd and 4th Monday and plan on having a policy in the next month or two.

Item of Business #7: Relocation of Sound Booth in Sanctuary

Kevin reported that Rick Cooper who was the original salesman feels bad about the job that was previously done and wants to make sure everything is done correctly this time. Peter will be meeting with Rick on May 11.

Item of Business #8: Staff Adjustments/Liturgical Review Project

Kevin distributed a document outlining the Liturgical Changes for the 10:45 Liturgy. The majority of the feedback is excitement. The most negative is the use of the projector and screen. He also reported that they have decided not to renew the Choir Director's contract. He would like to move Peter to full-time status with music responsibility for all services.

Motion: To move Peter Sammel to full-time status with a salary of \$50,000 per year effective May 15, 2004.
Moved: Christine Foster
Seconded: Susan Slakey
Passed unanimously.

Item of Business #9: Visiting Intern

Kevin distributed a resume from Diebogheneruo Amos from Cambridge, who would like to spend 6 weeks as an Intern at St. Timothy's. He would pay for his flight arrangements and we will provide him a place to stay.

Motion: To approve the endorsement of Diebogheneruo Amos as an Intern for a period of 6 weeks.
Moved: David Mintz
Seconded: Hugo Patterson
Passed unanimously.

Kevin noted that there is going to be a Lay Conference on Saturday, May 22 at St. Stevens in the Field in San Jose. The Vestry is encouraged to attend if possible.

There, being no further business, and following Words in Passing, the meeting adjourned at 9:35 p.m.

Motion: To adjourn
Moved: Susan Slakey
Seconded: Patrick McCreery
Passed unanimously.

Respectfully submitted,
Lavonne Bieber, Clerk