

**Minutes of the Vestry Meeting
St. Timothy's Episcopal Church
June 9, 2003**

Present: Kate Wilson – *Senior Warden*, Hugo Patterson – *Junior Warden*, Becky Mikkelsen, Ross Johnson, Patrick McCreery, David Mintz, Sam Fouquet, Mike Ball, Chas Dreyfus, Lavonne Bieber - *Clerk* and the Rev. Maly Adams - *Priest Executive*

Absent: Julie Nelson, Antony Barton, Phil Bullock – *Treasurer*

The Rev. Kevin Phillips – *Rector*, is on Sabbatical.

There being a quorum, the meeting was called to order at 7:24 p.m. after Evening Prayer.

Item of Business #1: Acceptance of May 2003 Minutes

Motion: To accept the May 2003 minutes.

Moved: Mike Ball

Seconded: Ross Johnson

Passed unanimously.

Item of Business #2: Leadership Resource Group

Patrick reported that he has spoken with Nelson Frick regarding a database to track the spiritual gifts inventory. The database will be able to keep track of the number of times an individual is called upon and can also be integrated with the web site. Patrick will start with a couple of groups for testing.

Item of Business #3: Youth Ministry Search/Fundraising

Maly reported it is pretty much status quo as of last month, with the exception that Kevin has spoken with Holly Hem regarding the position.

Item of Business #4: Gourmet Dinner

Maly noted that it was suggested to start planning the Gourmet Dinner early, if we want to have it again this year.

Motion: To move forward with the Gourmet Dinner with a proposed date of Friday, October 17.

Moved: David Mintz

Seconded: Kate Wilson

Passed unanimously

Becky offered to be on the Setup/Decoration Team as she did last year. By next month will start identifying other people to work on teams.

Item of Business #5: Church Cooling

Maly reported that for the past two weeks, they have been talking with Contractors to find ways to cool the Church, since putting in air conditioning would be very expensive. Suggestions were to put windows in the top portion of the ceiling and keep them open during the summer to help get the heat out. Also putting fans in the lower level. Maly indicated they were asking the Vestry for support in taking \$10,000 from the Blackwell Capital Campaign Fund to proceed. Maly was hoping to have bids to review at the meeting, but they were not available. After discussion, the consensus was to wait for the

bids. The bids are to be received by Wednesday, so it was decided that the Vestry would meet on Wednesday, if they receive the bids. Maly will notify everyone on Wednesday.

Item of Business #6: Staff Evaluation

Maly reported that the Staff Evaluation process has begun. Kate noted that she is doing an evaluation on Kevin. She reviewed the proposed questions and asked if there were any comments. Kate will distribute the questions to the Vestry members to complete and return to her in the next month or so. She will then put together a summary of the feedback.

Item of Business #7: Request for Postulancy

Maly reported that Kate Wilson has submitted an Application of Postulancy. She has approval from Kevin.

Motion: To accept and support Kate Wilson to the order of Postulancy.
Moved: Ross Johnson
Seconded: Patrick McCreery
Passed unanimously

Item of Business #8: Treasurer's Report

In the absence of the Treasurer, the Treasurer's report for May, was received by the Vestry, without discussion.

It was suggested that the Vacation Bible Camp should have a separate line item in the budget next year.

Item of Business #9: The Marks of a Healthy Church

We started discussing the questions under "Christian Community".

Item of Business #10: Norms

No discussion.

There being no further business, and following Words in Passing, the meeting adjourned at 9:32 p.m.

Motion: To adjourn
Moved: Mike Ball
Seconded: David Mintz
Passed unanimously.

Respectfully submitted,
Lavonne Bieber, Clerk