

**Minutes of the Vestry Meeting
St. Timothy's Episcopal Church
June 12, 2006**

Present: David Foster, Darlene Frick, Nan Fuller, John Harrison, Annett Inacker-Trail, Stephanie Phillips, Bill Shreve, Susan Slakey – *Senior Warden*, Tom Stolarik, Tom Six – *Treasurer*, Lavonne Bieber – *Clerk* and Maly Adams – *Priest-In-Charge*.

Guests: David Wilde

Absent: Gil Brady – Junior Warden and Ross Johnson

There being a quorum, the meeting was called to order at 7:21 p.m. after Evening Prayer.

Item of Business #1: Acceptance of May 2006 Minutes

Motion: To accept the May 2006 Minutes.

Moved: John Harrison

Seconded: Nan Fuller

Passed unanimously.

Item of Business #2: Treasurer's Report

Tom reported revenues for May were \$225 over budget. Year-to-date revenues are \$21,117 (5.1%) under budget. This is due to pledge revenues being \$1,550 (2.9%) over budget for May and year-to-date pledge revenues being \$11,248 (4.2%) under budget; Nursery School income was \$1,245 (6.7%) under budget for May and \$5,010 (5.4%) under budget for the year. Building Use income was \$151 over budget and investment income was \$765 over budget due to higher interest rates. Plate and Holidays was \$1,427 (38%) under budget for May and \$7,156 under budget for the year. Expenses were \$5,902 (8.2%) over budget and year-to-date are \$2,895 (.7%) under budget. This was due to Facilities/Buildings (\$1,367); Rectory Maintenance (\$5,448); Rectory Mortgage Payments (\$1,672) and Salaries/Benefits \$825 were all over budget. The Rectory Mortgage payment was over budget due to the loan closing costs finally being booked. Our actual mortgage payments are still much less than budgeted. The overages were partially offset by Office/Services (\$1,473); Hospitality (\$464) and Evangelism (\$1,111) were all under budget. Due primarily to costs related to the maintenance and financing of the Rectory, we ran a \$5,678 deficit versus budget for the month, however, we have an actual surplus of \$4,869. We have a year-to-date actual surplus of \$2,126 in the general fund and a cumulative overall surplus of \$26,551 in the general fund. Restricted fund balances were increased by \$4,900 in May. Cash summary, we took in \$9,769 more than we spent for the month.

Motion: To accept the Treasurer's report

Moved: Bill Shreve

Seconded: Darlene Frick

Passed unanimously.

Item of Business #3: Youth Ministry

Maly reported Jonathan Stube has resigned as Youth Minister effective June 25. She noted that although the Youth typically do not meet during the summer, Becky Blessing will be with us during summer as an Intern, as well as Holly Hem will be available. Maly is also speaking with some of the current Youth Mentors for support in the Fall, since we can not hire a new Youth Minister until the new Rector arrives. It was also noted that we need to review the job description and compensation.

Item of Business #4: Rectory Repairs

Nan reported that the majority of the work has been completed. The fence will be completed on June 26. She distributed a document outlining the repairs and upgrades. It was suggested that some of the costs should be shared between Kevin Phillips and the parish. Maly and Susan will provide a copy of the document to Kevin and discuss with him what items should be shared. The grand total came in at \$29,090.77. Those who have seen the Rectory indicated it looks wonderful. Gil's gardener is maintaining the yard. The Vestry expressed their thanks to Nan for all her hard work and presented her with a thank you gift.

Item of Business #5: Search Committee

Dave reported that the search committee is very much on target. He distributed a document outlining the Rector Search criteria, which consisted of the 1) position profile; 2) application review, 3) telephone interview and 4) in-person interview. The search was narrowed down to 4 possible candidates, whom they have met and interviewed. The search committee will make their decision by June 22 and then will meet with the Vestry on June 24 to present the candidate to the Vestry. The Vestry will meet again on June 26 to discern further. Once the decision is made, the candidate will meet with the Vestry and the Bishop before a formal offer is presented.

Item of Business #6: Revision Process

Bill reported that he didn't have much of an update; however, he attended a leadership conference on Building Community Development and felt they need to put a little more in the front end of the process instead of starting in the middle.

Item of Business #7: Tri-Deanery Meeting

Susan noted that the next Tri-Deanery meeting is on Tuesday, June 27 at St. Mark's. She distributed the Diocesan Evaluation and Structure Committee Diocese of El Camino Real, which was presented at the April 25th meeting. She urged everyone to attend.

Susan also reminded the Vestry about the ordination on June 24 for Kate Wilson and Laurel Johnston.

There, being no further business, and following Words in Passing, the meeting adjourned at 9:40 p.m.

Motion: To adjourn
Moved: Stephanie Phillips
Seconded: Bill Shreve
Passed unanimously.

Respectfully submitted,
Lavonne Bieber, Clerk

Attachments:

- Vestry and Search Committee Meeting - 6/24/06
- Special Vestry Meeting - 6/26/06
- Vestry Poll via E-mail - 7/5/06

Minutes of the Vestry and Search Committee Meeting
St. Timothy's Episcopal Church
Saturday, June 24, 2006

Vestry Members Present: Gil Brady – *Junior Warden*, David Foster, Darlene Frick, Nan Fuller, John Harrison, Annett Inacker-Trail, Ross Johnson, Stephanie Phillips, Bill Shreve, Susan Slakey – *Senior Warden* and Tom Stolarik.

Search Committee Members Present – David Wilde – *Chair*, Adam Belfield, Gwen Bindon, Scott Boding Nyna Dolby, Jennifer Ezell and David Mintz..

Also Present: Maly Adams – *Priest-In-Charge*, Lavonne Bieber – *Clerk* and Robert Seifert – *Deacon*.

Susan opened the meeting with Prayer at 9:00 a.m.

Robert reviewed the role of the Vestry and explained the process of today's meeting 1) David will give the Search Committee's Report on the Candidate; 2) each member of the Search Committee will present their reason for choosing this candidate and 3) each Vestry member will have an opportunity to ask questions.

Motion: The Vestry thanks the Search Committee and accepts their report for selecting Nathan Speck-Ewer as candidate for Rector and therefore, discharge the Search Committee.

Moved: Gil Brady

Seconded: Darlene Frick

Passed unanimously.

The Vestry will meet on Monday, June 26 at 7:00 p.m. at the Rectory to discuss the next steps.

There, being no further discussion the meeting adjourned at 11:45 a.m.

Motion: To adjourn

Moved: Gil Brady

Seconded: Stephanie Phillips

Passed unanimously.

Respectfully submitted,
Lavonne Bieber, Clerk

**Minutes of Special Vestry Meeting
St. Timothy's Episcopal Church
Monday, June 26, 2006**

Present: David Foster, Darlene Frick, John Harrison, Annett Inacker-Trail, Ross Johnson, Stephanie Phillips, Bill Shreve, Susan Slakey – *Senior Warden*, Tom Stolarik, Lavonne Bieber – *Clerk* and Maly Adams – *Priest-in-Charge*.

Absent: Gil Brady – *Junior Warden* and Nan Fuller.

Susan opened the meeting with Prayer at 7:05 p.m.

Susan reported she spoke with Nathan and he could be available on July 3, 4, 5, 21 or 22. It was agreed that we wanted to meet with him as soon as possible. Susan also noted that the best day for the Bishop to meet him is July 5, therefore, it was decided we would meet him on Tuesday, July 4. Bill and Joanna Shreve graciously offered to host a barbecue at their home.

Motion: To form a negotiation team, with Gil as Chair, along with Bill and David to develop and recommend the compensation package for Nathan to present to the Vestry.

Moved: Ross Johnson

Seconded: Stephanie Phillips

Passed unanimously.

Susan noted that she will put an update in The Word Weekly on the status of the search and thanking the Search Committee for their work and also thank Nan Fuller for her work on the Rectory. She also noted that the Strategic Planning Committee will discuss a celebration to welcome our new Rector at their July meeting.

There, being no further discussion the meeting adjourned at 8:35 p.m.

Motion: To adjourn

Moved: David Foster

Seconded: Stephanie Phillips

Passed unanimously.

Respectfully submitted,
Lavonne Bieber, Clerk

The Vestry being polled via e-mail on July 5, 2006, approved the following motion.

Motion: I move that, following the Bishop's approval of Nathan Speck-Ewer as the next rector for St. Timothy's, that the Vestry (via the Senior Warden) inform Nathan that it will be extending to him an offer to become the next Rector of St. Timothy's, following Vestry approval of the offer letter.

Moved: David Foster

Seconded: Gil Brady

Passed unanimously.