

**Minutes of the Vestry Meeting
St. Timothy's Episcopal Church
Monday, July 9, 2007**

Present: David Foster – *Senior Warden*, Darlene Frick, Nan Fuller – *Junior Warden*, Paul Hayter, Ross Johnson, Lianne Mintz, Jenny Nathan, Bill Shreve, Sandy Watkins, John Ezell – *Treasurer*, Lavonne Bieber – *Clerk* and The Rev. Maly Hughes – *Priest Executive*

Absent: John Harrison and Nathan Speck-Ewer

There being a quorum, the meeting was called to order at 7:18 p.m. with Evening Prayer.

Item of Business #1: Acceptance of June 2007 Minutes

Motion: To accept the June 2007 Minutes.
Moved: Ross Johnson
Seconded: Darlene Frick
Passed unanimously.

Item of Business #2: Stewardship

David reported that he and John will be conducting a Financial Forum after each service on Sunday, July 22. He asked that each Vestry member attend one of the Forums. He also noted there was a quiz in The Word Weekly which Parishioners will get the answers by attending one of the Forums.

He also talked about our plans for the Stewardship drive in October. He referred to the document, "Improving How You Ask", which Nathan distributed back in May. He noted that we should be working on moving up the hierarchy of the options, but felt we should start with option 3 - "A personal letter on stationery, with a telephone follow-up. He also noted that there are steps that people need to take between pledging and tithing. After much discussion, it was decided that the Vestry will send personal letters on their stationery with their own personal testimony and inviting parishioners to contact them if they would like more information. It was also noted that there are four different groups of people; Newcomers, Pledgers, Non-pledgers and Core Leaders, therefore, there should be 4 different letters. David and Maly will develop a template of the letters to use.

Item of Business #3: Library

Maly reported, that Jack Bindon and Al Lowe have been discussing with St. Thomas Episcopal Church, the possibility of merging our Library, with the Diocesan Resource Center located at St. Thomas in Sunnyvale. The Diocesan Resource Center serves both the Diocese of El Camino Real and Diocese of California. Materials can be obtained by visiting them or on-line.

Motion: To merge St. Timothy's Library with the Diocesan Resource Center located at St. Thomas Episcopal Church in Sunnyvale.
Moved: Darlene Frick
Seconded: Lianne Mintz
Passed unanimously

Item of Business #4: Bishop Election

John reported that The Rev. Mary Gray Reeves was elected as the Bishop on the second ballot. She got the majority votes by both Clergy and Lay. He noted that everyone was very positive and excited about her election as Bishop. He also noted that she will be installed as Bishop in November.

Item of Business #5: Gourmet Dinner

Maly noted we need to set a date for the annual Gourmet Dinner which is hosted by the Vestry in October. She noted that the best day would be Saturday, October 20th. Lavonne will contact Peggy Aoki to confirm that the date works for her and will follow-up with Madeleine Gerdes regarding the updated document outlining the teams and responsibilities.

Item of Business #6: Treasurer's Report

John reported that revenues for June were \$4,457 (6.1%) under budget with year-to-date being \$9,081 (2.0%) under budget. This is due to pledge revenues being 14.8% under budget and year-to-date being \$14,940 (4.7%) under budget. Year-to-date plate income was over budget by \$2,335 or (15.6%). Pre-school income is now 2.65% over budget due to adjustments to close out the 2006-2007 school year. Operating expenses is \$4,339 under budget, with year-to-date being \$19,302 (4.2%) under budget. This is due to facilities/buildings being over budget due to catching up on some maintenance. Year-to-date General Administration expenses are 7.5% under budget. Year-to-date we are doing better than expected. We are running an actual deficit of \$1,961 versus a budgeted deficit of \$12,181. We ended June with approximately \$235,875 in cash and investments of which \$211,859 is restricted.

Motion: To accept the Treasurer's Report
Moved: Ross Johnson
Seconded: Nan Fuller
Passed unanimously.

There, being no further business, following Good News and Thanks, the meeting adjourned at 8:50 p.m.

Motion: To adjourn
Moved: Darlene Frick
Seconded: Ross Johnson
Passed unanimously.

Respectfully submitted,
Lavonne Bieber, Clerk