

**Minutes of the Vestry Meeting  
St. Timothy's Episcopal Church  
February 9, 2004**

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Present: Patrick McCreery – *Senior Warden*, Hugo Patterson – *Junior Warden*, Gil Brady, Sam Fouquet, Christine Foster, Annett Inacker-Trail, Becky Mikkelsen, David Mintz, Stephanie Phillips, Drew Sheppard, Susan Slakey, Tom Stolarik, Lavonne Bieber – *Clerk*, Bill Shreve – *Acting Treasurer*, Tom Six – *Assistant Treasurer*, the Rev.'s Kevin Phillips - *Rector* and Maly Adams - *Priest Executive*.

There, being a quorum, the meeting was called to order at 7:17 p.m. after Evening Prayer.

**Item of Business #1: Acceptance of January 2004 Minutes**

Minutes were amended as follows: Under the 2004 Budget Review include acceptance of a 3% increase for the Nursery School Staff.

Motion: To accept the January 2004 Minutes as amended.  
Moved: David Mintz  
Seconded: Patrick McCreery  
Passed unanimously.

**Item of Business #2: Treasurer's Report**

Bill reported that January was not a very good month. We had a \$21,000 deficit for the month. This typically does not occur. Revenue fell almost \$20,000 below budget. We had a \$16,600 shortfall in pledges and \$3,200 shortfall from Preschool. Expenses were \$5,000 below budget for the month. Restricted funds increased by \$3,100.

Motion: To accept the Treasurer's report.  
Moved: Sam Fouquet  
Seconded: Becky Mikkelsen  
Passed unanimously.

**Item of Business #3: Patterson Building Plan Overview**

Hugo presented the two designs of adding additional classroom space. Kevin noted that we could finance out of the operational fund if we could grow at 20% per year. Hugo estimated the cost around \$250,000 - \$300,000. It was suggested taking the conceptual designs to the City Planning Commission for pre-approval of our plans before taking the next step of producing the schematic drawings. It was also suggested that Bill and Tom start looking at options of financing.

**Item of Business #4: Vestry Retreat Evaluation**

The attached list of items will be reviewed again prior to the 2005 Vestry Retreat.

**Item of Business #5: Relocation of Sound Booth in Sanctuary**

Kevin has been looking at relocating the sound booth to the give the Sanctuary a more open feeling and to add additional chairs.

Motion: To authorize Kevin to use up to \$35,000 from the Ken Blackwell Capital Fund to move forward with relocating the sound booth.

Moved: Hugo Patterson

Seconded: Susan Slakey

Passed unanimously.

**Item of Business #6: Salary Schedule**

Kevin distributed several documents regarding Clergy compensation. We will review these documents at the March meeting.

**Item of Business #7: Election of Junior Warden**

Becky Mikkelsen nominated Hugo Patterson to continue as Junior Warden.

Motion: To close the nominations for Junior Warden

Moved: Sam Fouquet

Seconded: Becky Mikkelsen

Hugo was elected by acclamation.

Passed unanimously

There, being no further business, and following Words in Passing, the meeting adjourned at 9:35 p.m.

Motion: To adjourn

Moved: Susan Slakey

Seconded: Becky Mikkelsen

Passed unanimously.

Respectfully submitted,  
Lavonne Bieber, Clerk