

**Minutes of the Vestry Meeting  
St. Timothy's Episcopal Church  
Thursday, December 13, 2007**

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Present: David Foster – *Senior Warden*, Darlene Frick, Nan Fuller – *Junior Warden*, John Harrison, Paul Hayter, Ross Johnson, Bill Shreve, Sandy Watkins, John Ezell – *Treasurer*, Lavonne Bieber – *Clerk*, The Rev.'s Nathan Speck-Ewer – *Rector* and Maly Hughes - *Priest Executive*

Absent: Lianne Mintz and Jenny Nathan

There being a quorum, the meeting was called to order at 7:15 p.m. with Evening Prayer.

**Item of Business #1: Acceptance of November 2007 Minutes**

The first motion under item# 6 should be removed because it was not voted on due to further discussion and an amended motion being made before voting.

Motion: To accept the November 2007 Minutes as amended.  
Moved: Bill Shreve  
Seconded: Darlene Frick  
Passed unanimously.

**Item of Business #2: Treasurer's Report**

John reported revenues for November were \$14,955 (19%) under budget, with year-to-date being \$25,143 (3.0%) under budget. This was due to pledge revenues being \$40,993 (7.0%) under budget. Year-to-date Plate income was over budget by \$2,478 (9.0%). The negative amount in other was previously collected amounts paid to other organizations. The Preschool income year-to-date is over budget by \$3,355 (2.4%). Operating expenses were normal, with year-to-date being \$41,432 (5.0%) under budget. This was due to year-to-date salaries and benefits being under budget due to timing differences and a little conservative budgeting. Both Facilities/Buildings and Preschool were over budget by more than \$500. Year-to-date overall General Administration expenses are 8.5% under budget. We are running an actual surplus of \$14,853 versus a budgeted deficit of \$1,436. We should end the year with a surplus of approximately \$15,000. We ended the month with approximately \$243,025 in cash and investments of which \$199,620 is restricted.

Motion: To accept the Treasurer's Report  
Moved: John Harrison  
Seconded: Paul Hayter  
Passed unanimously.

**Item of Business #3: Clergy Housing Allowance**

Motion: Whereas, section 107 of the Internal Revenue Code permits ministers to exclude from gross income (in computing federal income taxes) a church-designated housing allowance paid to them as part of their compensation; and

Whereas, the Rev. Nathan Speck-Ewer is compensated by St. Timothy's exclusively for services as a minister; and

Whereas, St. Timothy's does not provide Rev. Speck-Ewer with a parsonage; therefore, it is Resolved, that the total compensation paid to Rev. Speck-Ewer for calendar year 2008 shall be at least \$84,000, of which \$50,000 is hereby designated as a housing allowance pursuant to section 107 of the Internal Revenue Code.

Whereas, section 107 of the Internal Revenue Code permits ministers to exclude from gross income (in computing federal income taxes) a church-designated housing allowance paid to them as part of their compensation; and

Whereas, the Rev. Maly Hughes is compensated by St. Timothy's exclusively for services as a minister; and

Whereas, St. Timothy's does not provide Rev. Hughes with a parsonage; therefore, it is Resolved, that the total compensation paid to Rev. Hughes for calendar year 2008 shall be at least \$76,969, of which 100% is hereby designated as a housing allowance pursuant to section 107 of the Internal Revenue Code.

Moved: David Foster  
Seconded: Ross Johnson  
Passed unanimously

**Item of Business #4: Stewardship Update**

Maly gave a report on the status of the 2008 pledges. We lost 22 pledges for various reasons and received 8 new pledges. We had 44 who increased their pledge and 15 who decreased. In summary the additions for 2008 totaled \$68,080 and the decreases totaled \$104,363, with a net change of (\$36,283) compared to 2007 pledges.

**Item of Business #5: 2008 Budget**

John reviewed the 2008 draft budget prepared by the Finance Committee. He reviewed the difference between the requested budget, the finance committee budget and the recommended budget. He also noted that the operating budget for 2008 includes a salary for only one part-time youth minister. Additional funding or volunteers will be required to continue the program at the 2007 levels which were funded from a dedicated fund (now depleted).

Motion: To accept the 2008 recommended budget as presented by the Finance Committee  
Moved: David Foster  
Seconded: John Harrison  
Passed unanimously

**Item of Business #6: Outreach Follow-up and Process**

Nathan reported that the new Outreach policy was discussed at the last Core Leaders meeting. He noted that proposals would be submitted to David Wilde or himself. It was suggested that the guidelines and process for submitting a proposal be available on the web.

**Item of Business #7: Marketing Plan**

Nathan reported that for now the web advertising and web marketing that John presented at last month's Vestry meeting will be the first priority. We will consider the direct mailing as the second priority when funding is available.

**Item of Business #8: Vestry Candidates**

Nathan reported that Christopher Paul, Madeleine Gerdes and John Heltzel have accepted nominations as candidates to serve on the Vestry next year.

**Item of Business #9: Consent Agenda**

Nathan reviewed briefly how a Consent Agenda works and would like to consider using it next year. He will send out information for the Vestry to review and we will vote on it at the January meeting.

**Item of Business #10: Gourmet Dinner**

Paul reported that he received the final information from Joanna Shreve indicating that the proceeds from the Gourmet Dinner totaled \$6,646.65. \$2,203.65 was ticket income less expenses, which also included a \$500 donation and \$4,443.00 from the auction.

**Item of Business #11: Nathan's Review**

David reported that with assistance from Ross, they have completed the first annual review with Nathan. He had asked Nathan to provide a self-evaluation along with goals for 2008, as well as received input from the Staff.

There, being no further business, following Good News and Thanks, the meeting adjourned at 9:17 p.m.

Motion: To adjourn  
Moved: John Harrison  
Seconded: Darlene Frick  
Passed unanimously.

Respectfully submitted,  
Lavonne Bieber, Clerk