

Minutes of the Vestry Meeting Tuesday, August 9, 2011

Present: Nelson Frick, Beth Leonard, Holly McCullough, Larry Mendoza, David Mintz, *Junior Warden*, Grace Schmidt, *Senior Warden*, Wyn Schuh, Jonathan Trail, Lavonne Bieber, *Clerk* and The Rev. Janet Wheelock, *Interim Rector*

Guests: The Rev. Canon Brian Nordwick, Matt Cameron, *Consultant*, *Search Committee Members*: Darlene Frick, Chris Gerdes, Cindy Howard, Ross Johnson, Kirsten Smith, Claire Witzke and Fred Worley

Vestry Members Absent: Beto Casellas, Sue-Ellen Johnson and Bill Shreve

Search Committee Members Absent: Anne Wilde

The Rev. Canon Brian Nordwick began with prayer at 7:20 p.m.

The Vestry and Search Committee spent the first portion of the Vestry meeting together. Brian introduced Matt Cameron who is our Search Consultant. Matt is from St. Andrews in Saratoga and has been a Consultant for 4 search committees, including St. Andrews. Brian distributed the Calling Process for a New Rector document, which he and Matt reviewed in detail.

The Vestry meeting was called to order at 8:45 p.m. The meeting began with Prayer.

Item of Business #1 – Consent Agenda

Motion: To accept the Consent Agenda this included the July Vestry Meeting Minutes and Treasurer's Report

Moved: Larry Mendoza

Seconded: Nelson Frick

Passed unanimously

Item of Business #2 – Parish Administrator/Youth and Family Minister Positions

Grace reported that August 11 is the last day for Jennifer Ezell, Interim Parish Administrator and Lyn Cuenca, Financial Administrator. They have been discussing combining these two positions into one as outlined in the job description sent prior to the meeting. It was noted that Christine Sudiary will be returning to fill in as Parish Administrator and Joanna Shreve will be filling in as Interim Financial Administrator. Janet will be meeting with Grace, David, Jonathan and Bill next week to discuss the budget for this position.

Janet asked if there were any questions regarding the Youth and Family Minister Position description which was distributed prior to the meeting. It was suggested under qualifications, we change it to state a four year degree or equivalent and under compensation state plus full benefits for 30 hours a week. It was also suggested that it be written so that it doesn't sound like the individual is responsible to lead all of the programs since we do have other people who volunteer for certain programs such as the Christmas Pageant, etc. Jonathan volunteered to rewrite it and forward to Holly and Wyn before it is posted.

Item of Business #3 – Anything Else

Janet gave thanks for Jennifer and Lyn and for their service. She noted that she is taking them to lunch on Thursday to say thanks.

Nelson reported that he has had one Arborist come out to take a look at the trees and has one bid for what needs to be done. He will get a couple more bids to bring to the Vestry for approval.

There being no further business the meeting adjourned at 9:34 p.m.

Motion: To adjourn

Moved: Larry Mendoza

Seconded: Wyn Schuh

Passed unanimously

Respectfully submitted,
Lavonne Bieber, Clerk