

**Minutes of the Vestry Meeting
St. Timothy's Episcopal Church
Thursday, August 9, 2007**

Present: David Foster – *Senior Warden*, Darlene Frick, Nan Fuller – *Junior Warden*, John Harrison, Ross Johnson, Jenny Nathan, Bill Shreve, Sandy Watkins, John Ezell – *Treasurer*, Lavonne Bieber – *Clerk* and The Rev. Nathan Speck-Ewer

Absent: Paul Hayter, Maly Hughes and Lianne Mintz

There being a quorum, the meeting was called to order at 7:16 p.m. with Evening Prayer.

Item of Business #1: Acceptance of July 2007 Minutes

Motion: To accept the July 2007 Minutes.

Moved: John Harrison

Seconded: Jenny Nathan

Passed unanimously.

Item of Business #2: Financial Forum Updates

David reported that the Financial Forums conducted last month were very well attended. He also noted that they have not received any requests for individual follow-up.

Item of Business #3: Gourmet Dinner

Lavonne reported that the date has been confirmed with Peggy Aoki and we are set for Saturday, October 20. She also noted that Madeleine Gerdes is willing to be a Project Leader Assistant however we need someone on the Vestry to be Project Leader. The document listing the teams and responsibilities was sent out following last month's meeting, however, only a couple people had responded, therefore, she passed the document around for those who had not signed up to do so.

Item of Business #4: Where we are now – Where we are headed

Nathan asked the Vestry to think about where we are now and where we are headed. Some of the comments were as follows:

- We are doing well financially however we are behind in hiring a Youth/Family Minister.
- There was excitement during the Revisioning process, but now things have slowed down.
- Have not heard much about Outreach.
- There is a lot of energy in the services.
- Campout and Vacation Bible Camp were very well attended
- We have a lot of young children, need more young teens.
- Miss the 5:00 service.
- Launch for new 5:00 service is going to be very key.
- It is nice having music once in a while at the 7:45 service.
- Need to look at the initiatives again in September.

Nathan reviewed the Life Cycle Theory (Birth, Maturity and Death). He noted we are kind of in the middle. This is due to the obstacles in accomplishing our first 2 initiatives. He noted that we need to focus on our debt, Discipleship and the 5:00 service.

Item of Business #5: Building and Grounds Report

Nathan distributed a document prepared by Michele Trottier outlining issues that we are currently facing with our facility as well as things that will need to be done in the next 2-3 years. One of the most urgent needs is the repair to the flat roof and tile on top of the church building. Everyone agreed the report was good and something we really need.

Motion: To authorize funds not to exceed \$20,000 from Capital Reserves to repair the flat roof on top of the church and to explore replacing the tiles with a more durable tile.
Moved: Bill Shreve
Seconded: David Foster
Passed unanimously.

Item of Business #5: Sabbatical for Maly Hughes

Nathan reported that since Maly is beginning her eighth year with us, he would like for her to take a sabbatical next year. He has spoken with Maly and she is working on a plan to present to the Vestry to take a 3 month sabbatical, along with a month of vacation in the Spring. Bill suggested that Nathan also determine what kind of support if any he will need during this time.

Item of Business #6: Treasurer's Report

John reported that revenues for July were \$7,681 (12%) under budget and year-to-date they are \$16,762 (3.2%) under budget. This is due to pledge revenues being \$10,429 (18.4%) under budget for the month and year-to-date it was \$25,369 (6.8%) under budget. Year-to-date plate income is over budget by \$2,415 (13.8%). Operating expenses for the month were \$7,648 under budget and year-to-date are \$26,949 (5.0%) under budget. Year-to-date salaries and benefits are right on, however Facilities/Buildings, PreSchool, Hospitality and Worship are all over budget by more than \$500. Year-to-date our overall General Administration expenses are 5.0% under budget. Year-to-date we are doing better than expected. We are running an actual deficit of \$8,276 versus a budgeted deficit of \$18,463. We ended July with approximately \$230,835 in cash and investments, of which \$218,152 is restricted.

Motion: To accept the Treasurer's Report
Moved: David Foster
Seconded: Ross Johnson
Passed unanimously.

John also noted that we need to authorize new individuals to initiate wire transfers between accounts at Charles Schwab and Morgan Stanley and the checking account at Heritage Bank of Commerce account. It was also noted that we need to authorize additional people for stock sale orders.

Motion: To authorize the following individuals to initiate wire transfers between accounts at Charles Schwab account number 8411-8944 and Morgan Stanley account number 112-016202-008 and the St. Timothy's Episcopal Church checking account at Heritage Bank of Commerce account and for stock sale orders.
David Foster – Senior Warden of the Vestry
Lavonne Bieber – Clerk of the Vestry
David Wilde – Member
Dean Liechty – Member
Joanna Shreve – Finance Administrator
Moved: Darlene Frick
Seconded: John Harrison
Passed unanimously.

Item of Business #7: House in a Box Project

Nathan reported that in 2006, the Vestry designated \$10,000 to the Social Services Ministry for a "House in a Box" project to benefit a family who lost their home in the Katrina Hurricane. Roy Hayter notified Nathan that the project is now complete and that there was no need for any further funding.

Motion: To take the \$8,000 remaining from the "House in a Box" fund and rename the fund "Community Connection Initiative" and to authorize \$2,200 from that account to fund the Mississippi Mission Trip.
Moved: Bill Shreve
Seconded: Darlene Frick

Passed unanimously.

David distributed a draft of one of the letters to be used during the Stewardship mailing and asked for input from the Vestry. He will have the other 3 letters by the September meeting.

There, being no further business, following Good News and Thanks, the meeting adjourned at 9:05 p.m.

Motion: To adjourn
Moved: Bill Shreve
Seconded: Darlene Frick
Passed unanimously.

Respectfully submitted,
Lavonne Bieber, Clerk